University and Academic Affairs Committee Minutes | November 8, 2017

I. **Call To Order:** Meeting commenced @ 8:00PM
   a. **Present:**
      i. Ansley Wong
      ii. Courtney Wong
      iii. Alyssa Nowlen
      iv. Saba Amid

II. **New Business:**
   a. Meeting Next Week Meeting
      Friday November 17th at 9am

III. **Old Business:**
   a. University and Academic Affairs Outreach
      i. Open Forum in Committee Meetings – December 6th
         i. Create Facebook Event
         ii. Change location of Meeting
      ii. Feedback Poster – Student Union
      iii. Blackboard Page
   a. Study Space on Campus
      i. Looking into creating the Study Space Survey on Qualtrics
   b. Sustainability on Campus
      i. Encourage students to bring their own cups to Starbucks
         i. Cocoa and Conversation Event is week before Finals (Monday and Thursday 10am-12pm)
         ii. Funding was approved by Senate last Friday
         iii. Ordering all of the supplies by the end of the week.

IV. **Senator Updates:**
   c. Senator: Courtney Wong
      i. Brainstorming ideas on making environment tips on televisions screen across campus
      ii. Met with the Sustainability Committee last week
         i. Chapman Celebrates was 100% composting
   d. Senator: Alyssa Nowlen
      i. Making adjustments on booking study rooms for Schmid College.
      ii. Creating action items for the TLT advisory board.
   e. Senator: Saba Amid
      i. Reaching out to FCA and RDs regarding SGA interactions with residence life.
      ii. Looking into how to reduce food waste in cafeteria.
      iii. Working with Women's Advisory Group on providing free menstrual products in bathrooms.
   f. Senator: Ansley Wong
      i. Attallah Student Leadership Council – Next council meeting is this Friday.
      ii. Classroom Spaces – Made survey with members of the Classroom Workings Group. Conducting survey next week.
      iii. Starbucks Phone Chargers – Working with Kwikboost to renew warranty

V. **Meeting Adjournment:** Meeting concluded @ 8:47PM