

Your 2024–2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process, allowed by law, called verification. Your financial aid administrator will compare information on this worksheet and any supporting documents with the information you submitted on your FAFSA application. Any differences must be corrected on your FAFSA. You and your spouse (if applicable) must complete and sign this worksheet, attach any required documents, and submit documents to the financial aid office at your school. If you have questions about verification, contact your financial aid office. **Please read all instructions on this form carefully, errors may delay its processing.**

A. Student Information

LAST NAME	FIRST NAME	MI	SOCIAL SECURITY NUMBER
ADDRESS			DATE OF BIRTH
CITY	STATE	ZIP CODE	PHONE NUMBER

B. Family Information

List below the people in your family size. Include:

- **Yourself and your spouse**, if married.
- **Your children**, if you will provide more than half of their support from July 1, 2024 through June 30, 2025 or if the child would be required to provide your information if they were completing a 2024-2025 FAFSA. Include children who meet either of these standards, even if they do not live with you.
- **Other people if they now live with you** and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2025.

Full Name	Age	Relationship	Do You Provide More Than Half of Their Support?
		Self	
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>

Obtaining Verified Tax Information

For academic year 2024-2025, your 2022 taxes must be verified. The preferred method to verify income is by using the **Future Act Direct Data Exchange** (FA-DDX) on your FAFSA at **studentaid.gov**. Most students will be eligible to use the FA-DDX. If not, here are additional options:

A 2022 Tax Return Transcript may be obtained through:

- Online Request – Go to www.irs.gov/transcript. Click "Get Transcript Online" or "Get Transcript by Mail".
- Telephone Request – 1-800-908-9946.
- Paper Request – IRS Form 4506-T. Check box #6a. Form must be sent to the IRS directly.

Verification of Non-Filing:

Provide a signed and dated statement certifying that the individual has not filed and is not required to file a 2022 income tax return, as well as the sources of 2022 income earned from work and the amount of income from each source.

Amended Tax Returns: If you or your spouse filed an amended 2022 tax return, submit a signed copy of the 1040X form in addition to the 2022 tax return transcript.

Foreign Tax Returns: Submit a signed copy of the 2022 income tax return that was filed with the relevant tax authority. Include English and US Dollar translation. If you did not file, submit Verification of Non-Filing from your foreign country.

C. STUDENT Income Information – check the box that applies:

<input type="checkbox"/>	I have uploaded 2022 tax information via the FA-DDX on the FAFSA.
<input type="checkbox"/>	I have attached the 2022 IRS Tax Return Transcript.
<input type="checkbox"/>	I earned income in 2022 but was not required to file taxes. I have indicated how much I earned in the section below, attached my W-2s,
<input type="checkbox"/>	I did not earn income in 2022 and was not required to file taxes. I have indicated zero earnings in the section below.

Student wages earned from work (only complete if student DID NOT file taxes).

Employer's Name	Amount Earned
	\$
	\$

D. SPOUSE Income Information – check the box that applies:

<input type="checkbox"/>	I have uploaded 2022 tax information via the FA-DDX on the FAFSA.
<input type="checkbox"/>	I have attached the 2022 IRS Tax Return Transcript.
<input type="checkbox"/>	I earned income in 2022 but was not required to file taxes. I have indicated how much I earned in the section below and attached my W-2s.
<input type="checkbox"/>	I did not earn income in 2022 and was not required to file taxes. I have indicated zero earnings in the section below.

Spouse wages earned from work (only complete if spouse DID NOT file taxes).

Employer's Name	Amount Earned
	\$
	\$

E. Sign this Worksheet

Each person signing this worksheet certifies that all information reported on it is complete and correct.

WARNING: Providing false or misleading information on this form or its accompanying documentation may result in a loss of eligibility, repayment of aid, a referral to the university's conduct board and/or the federal Office of the Inspector General.

STUDENT SIGNATURE

STUDENT ID NUMBER

DATE