

Your 2024–2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process, allowed by law, called verification. Your financial aid administrator will compare information on this worksheet and any supporting documents with the information you submitted on your FAFSA application. Any differences must be corrected on your FAFSA. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit documents to the financial aid office. If you have questions about verification, contact our office. **Please read all instructions on this form carefully, errors may delay its processing.**

A. Student Information

LAST NAME	FIRST NAME	MI	SOCIAL SECURITY NUMBER
ADDRESS			DATE OF BIRTH
CITY	STATE	ZIP CODE	PHONE NUMBER

B. Family Information

List below the people in your **parents' family size**. Include:

- **Yourself and your parents.** If your parents are divorced or separated, list the parent who provides the **most financial support over 12 months immediately prior to filing FAFSA** even if student does not live with parent or lives with other parent. If that parent has remarried, also include that stepparent. If your parents were never married but live together, then you must provide information for both parents.
- **Your siblings, or parents' other children,** if your parents will provide more than half of their support from July 1, 2024, through June 30, 2025 (even if they do not live with your parents).
- **Other people if they now live with your parents** and your parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2025.

Full Name	Age	Relationship	Parents Provide More Than Half of Their Support?
		Self	
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>

Obtaining Verified Tax Information

For academic year 2024-2025, your 2022 taxes must be verified. The preferred method to verify income is by using the **Future Act Direct Data Exchange (FA-DDX)** on your FAFSA at **studentaid.gov**. Most students and parents will be eligible to use the FA-DDX. If not, here are additional options:

A 2022 Tax Return Transcript may be obtained through:

- Online Request – Go to www.irs.gov/transcript. Click “Get Transcript Online” or “Get Transcript by Mail”.
- Telephone Request – 1-800-908-9946.
- Paper Request – IRS Form 4506-T. Check box #6a. Form must be sent to the IRS directly.

Verification of Non-Filing:

Provide a signed and dated statement certifying that the individual has not filed and is not required to file a 2022 income tax return, as well as the sources of 2022 income earned from work and the amount of income from each source.

Amended Tax Returns: If you or your parents filed an amended 2022 tax return, submit a signed copy of the 1040X form in addition to the 2022 tax return transcript.

Foreign Tax Returns: Submit a signed copy of the 2022 income tax return that was filed with the relevant tax authority. Include English and US Dollar translation. If you did not file, submit Verification of Non-Filing from your foreign country.

C. STUDENT Income Information – check the box that applies:

<input type="checkbox"/>	I have uploaded 2022 tax information via the FA-DDX on the FAFSA.
<input type="checkbox"/>	I have attached the 2022 IRS Tax Return Transcript.
<input type="checkbox"/>	I earned income in 2022 but was not required to file taxes. I have indicated how much I earned in the section below and attached my W-2s.
<input type="checkbox"/>	I did not earn income in 2022 and was not required to file taxes. I have indicated zero earnings in the section below.

Student income earned from work (only complete if student DID NOT file taxes).

Employer's Name	Amount Earned
	\$
	\$

D. PARENT Income Information – check the box that applies:

<input type="checkbox"/>	I have uploaded 2022 tax information via the FA-DDX on the FAFSA.
<input type="checkbox"/>	I have attached the 2022 IRS Tax Return Transcript.
<input type="checkbox"/>	I earned income in 2022 but was not required to file taxes. I have indicated how much I earned in the section below and attached my W-2s.
<input type="checkbox"/>	I did not earn income in 2022 and was not required to file taxes. I have indicated zero earnings in the section below.

Parent income earned from work (only complete if parent DID NOT file taxes).

Employer's Name	Amount Earned
	\$
	\$

E. Sign this Worksheet

Each person signing this worksheet certifies that all information reported on it is complete and correct. The student and one parent must sign and date.

WARNING: Providing false or misleading information on this form or its accompanying documentation may result in a loss of eligibility, repayment of aid, a referral to the university's conduct board and/or the federal Office of the Inspector General.

STUDENT SIGNATURE

STUDENT ID NUMBER

DATE

PARENT SIGNATURE

DATE