

**FALL 2023 New Music Major Registration Guide**  
**Chapman University Hall-Musco Conservatory of Music**

**Please read this entire Guide (7 pages)—Important Information!!!**

**Use Chapman email & login to access all links**

**Your Advisors:**

1. I advise in first semester; you can contact me throughout your time at Chapman—[Dr. Amy Graziano](#), Chair of the Conservatory of Music ([graziano@chapman.edu](mailto:graziano@chapman.edu))
2. Dr. Jessica Sternfeld is the Program Advisor for ALL music programs/majors; she advises you starting your 2<sup>nd</sup> semester: [sternfel@chapman.edu](mailto:sternfel@chapman.edu) ([Dr. Sternfeld](#), Director of Student Affairs for Music).
3. Your Music Program Director (for your specific music major) is your Mentor for major area-specific issues.

**General Education Classes:**

**FFC 100 (3 credits):**

All first-year students take First Year Foundations. The class will introduce you to college. Music majors can take an FFC course in any area. Please see the [First-Year Focus GE page](#), where you will be directed to choose from a listing of all FFC course options for Fall 2023.

**Introductory Math Requirement:**

As an incoming first-year student, you must take a math assessment. If you place into Math 100 (Learning and Studying Mathematics for Understanding), then you must enroll in this course in your first year (fall or spring semester). For more information, visit our [Math Assessment webpage](#).

**General Education Classes:**

You can choose a General Education (GE) class from any GE category – it's your choice. In general, the following GE areas are recommended to begin/complete during your first year:

- GE Language Study
- GE Quantitative Inquiry

**GE Language Study for Music Majors:**

**Music majors** are strongly recommended to take GE Language Study starting the first semester.

- The language requirement is a 200-level course, usually requiring that you take the 101 and 102 level in that language before the 200-level course.
- Vocal Performance Majors are restricted to studying Italian, French, German, or Spanish.
- Conducting AND Collaborative Piano Performance Majors are restricted to studying Italian, French, or German.
- All other music majors can take any language except ASL or Ancient Greek.

Note: Some GE courses may “double count” with your major or minor. Students can share up to 9 credits between major and GE requirements and can share up to 6 credits between minor and GE requirements. Visit the [General Education Program](#) site to review the GE policies and see a list of approved courses for each GE area. You may be able to fulfill some of your GE requirements with classes from your major and/or minor.

You can learn more about general education on our [General Education: How it Works page](#).

### Registering for GE:

Put your preferred FFC-100 course and GE courses in your shopping cart. Register for them when your registration date/time opens. You will know most of your music courses by then and register for them as well. There are some music courses you will not know about yet, but you should still register for GE classes. It is easier to add GE classes now and drop them later if they conflict with music classes than try to add non-major classes later, since they might be full by then.

Your required music courses are first priority; you must register for them, even if you have to change your GE courses later.

### Music Student Den on Canvas:

- The Music Student Den on Canvas has information on everything you need to know as a music student.
- You will receive an invitation to join the Music Student Den on Canvas.
- Accept the invitation.
- The Student Den will appear on your Canvas Dashboard when you sign into Canvas.

Go here for instructions on how to use permission codes: [How to use Permission Codes](#)

### Music Major Required Courses:

You will register for most music courses with a permission code.

### Theory and Aural Skills:

If you take the Theory Placement Exam, you will not register for Theory or Aural Skills until after August 24, the date of the exam. If you do not take the exam and go directly into Theory I and Aural Skills I, you will be registered over summer.

### ***ALL TRANSFER STUDENTS & ALL COMPOSITION MAJORS (both first year & transfer):***

Will take the **Theory Placement Test** in August during Orientation Week.

1. Fill out the **Music Theory Questionnaire** here: [Music Theory Questionnaire](#)
2. Read the **attached document Theory Placement Exam** for details of the exam.
  - The exam will tell us which level of Theory and Aural Skills you will start in.

**FIRST YEAR STUDENTS OTHER THAN COMPOSITION MAJORS who want to try to pass out of Theory I can take the Theory Placement Exam. Same instructions:**

1. Fill out the **Music Theory Questionnaire** here: [Music Theory Questionnaire](#)
2. Read the **attached document Theory Placement Exam** for details of the exam.
  - The exam will tell us which level of Theory and Aural Skills you will start in.

The Theory Placement Exam will be on Thursday August 24 at 4 PM. You will know the results the next day. You will register for your Theory and Aural Skills section after you know what level you've placed into.

**FIRST YEAR STUDENTS OTHER THAN COMPOSITION MAJORS who want to go right into Theory I and Aural Skills I:**

Go to this link to [Choose your Music Theory I & Aural Skills I Sections](#)

- Sign up for ONE Section of **MUS 133 Theory I**
- Sign up for ONE Section of **MUS 135 Aural Skills I**

Once everyone has signed up, I will send a permission code to register for your section of theory and another code for your section of aural skills.

**Piano Lessons— For ALL Music Majors:**

**Solo Piano Majors & Collaborative Piano Majors:**

- You will be assigned a teacher for piano as your primary instrument: solo piano (MUS 104) or collaborative piano (MUS 107). You pass the piano proficiency exam after several semesters.
- Skip to next section.

**Other Music Majors:**

If Piano is your primary instrument and you are a BA Music Major, Composition Major, Conducting Major, or Music Education Major:

- You will have piano lessons MUS 104 as your primary lessons and pass the piano proficiency exam after several semesters.
- **Follow Piano Steps 1-4**

If Piano is NOT your primary instrument, you take 4 credits of piano MUS 104 and then pass the piano proficiency exam.

- **Follow Piano Steps 1-4**

**Piano Steps:**

1. Go to this link to fill out the [Piano Lesson Questionnaire](#)
2. After you fill out the form, Dr. Park will assign you to a piano teacher and put you in contact with your teacher.
3. You will be sent a permission code to register for piano lessons MUS 104, with your teacher's name and section #.
4. You will contact your piano teacher to schedule your lesson time for fall semester.

**Music History:**

**ALL TRANSFER STUDENTS & ALL COMPOSITION MAJORS (both first year & transfer) will register for Music History.**

- **MUS 102A Compendium of Western Music History I** in fall semester and **MUS 102B Compendium of Western Music History II** in Spring semester:
- If you take MUS 102A *you are committing to taking MUS 102B in the spring of same year*
- MUS 102A & B meet Mon & Wed 1-2:50 PM
- Save this time in your schedule.
- You will be sent a code to register for MUS 102A in Fall.
- If you pass a certain level of Theory I on the Theory Placement Exam, even if you are placed in Theory I, you will remain registered for MUS 102A. If you do not pass that level, you will drop MUS 102A and take music history (both semesters) in your second year.

### Lessons in Your Primary Instrument:

**Everyone** will register for Lessons in their primary instrument.

Placement with a teacher for applied music lessons (any instrument, voice, or private coaching lessons) is determined by the appropriate Program Director and is based on many factors. Students may request a specific teacher but are not guaranteed placement with that teacher.

- Voice Lessons: If Voice is your primary instrument, Dr. Sherburn will contact you with a questionnaire so she can assign you to a teacher.
- Instrumental Lessons: The Program Director of your primary instrument area will assign you to a teacher.

**Once assigned, your Program Director OR I will send you a permission code and the course # and section # for your lessons.**

### How to Register for ANY kind of LESSONS:

For lessons, you set the number of credits yourself:

- 1 credit for half an hour/week lesson
- 2 credits for an hour/week lesson

**Piano lessons** (if you are NOT a solo or collaborative piano major): you can take piano lessons for 1 or 2 credits, half hour OR hour lesson, your choice. SET THE # OF CREDITS TO 1 OR 2.

**Primary instrument** (instrument or voice):

- Performance majors need 2 credits, 1 hour lesson per week.
- Composition majors, Music Education Majors, BA Music majors can take 1 or 2 credits, half hour OR hour lesson, your choice.

Contact information for your teacher will be provided. Contact your teacher to set a day/time for your lessons.

### Studio Class for your primary instrument, MUS 316:

- Studio class is a group “lesson” of all the students in your teacher’s studio.
- ***Performance majors must take Studio Class.***
- Some other music majors must take Studio Class as well.
- If you are assigned to take Studio Class, I will send a permission code with course # & section #.

### Small Ensemble (Chamber Music) classes, MUS 322:

- All instrumental students will take Small Ensemble first semester.
- You register for the course (ex: MUS 322B Small Ensemble Strings or MUS 322E Small Ensemble Woodwinds, etc.
- Strings, Woodwinds, & Brass will be placed in chamber groups for small ensemble at Placement Auditions during Orientation Week in August.
- Guitar, piano, and percussion will be placed in chamber groups by the area director.
- I will send a permission code with course # & section #

### Composition Majors:

- You will register for **MUS 277 Composition Seminar**. I will send you a permission code.
- You may be assigned to play in **New Music Ensemble, MUS 322G**. If you are, you will receive a permission code from Dr. Heim.

### Music Education Majors:

You need to register for the Instrumental Methods Course offered in Fall semester.

- For Fall 2023 it is **MUS 124 String Methods**. I will send you a code to use to register.
- NOTE: for Spring 2024 you will register for the Spring Instrumental Methods course (MUS 125, 126, or 127, whichever is offered, same time/day as in Fall) AND you will register for Intro to Music Education MUS 231 in Spring 2024.

### Guitar Majors:

Guitar Majors must take 1 semester of Early Music Ensemble. This can be taken any semester. If you are interested in playing in Early Music Ensemble with *period early music instruments*, contact Dr. Bales [bbales@chapman.edu](mailto:bbales@chapman.edu) for information and a permission code.

### ALL Vocal Performance Majors, First Year AND Transfer students:

- You will take **MUS 217 From Page to Stage** in the first semester.
- This is an acting for singers class.
- Dr. Sherburn OR I will send you a permission code to use to register for MUS 217

### Transfer Vocal Performance Majors:

- You will take **MUS 223 Diction I** in the first semester.
- Followed by MUS 225 Diction II in Spring 2024, and MUS 227 Diction III the following Fall 2024.
- Dr. Sherburn OR I will send you a permission code to use to register for MUS 223 Diction I.

### Information for later in summer:

#### Large Ensemble classes:

Everyone is required to take Large Ensembles as part of the music degree.

Instructions for signing up and descriptions for each ensemble will be provided in the **Orientation Week Schedule for Music**, available in a few weeks.

- Vocal Students will be assigned to one of the 3 Choirs. You may also audition for Opera or any other ensemble.
- Instrumental Students will be assigned to The Chapman Orchestra or to The Chapman University Wind Symphony. You may also audition for any other ensemble.
- Guitar Majors, Solo Piano Majors, and Collaborative Piano Majors do **not** have to take Large Ensemble during the first semester. You **may** audition for an ensemble if you wish.
- Students are assigned to their Large Ensemble after placement auditions.
- Placement Auditions will be during Orientation Week, Thursday August 24- Sunday August 27.
- A complete **Orientation Week Schedule for Music** will be sent soon.
- After you are assigned to an ensemble, you will receive a code to use to register for it. That will be in August, during Orientation Week.
- Instructions for signing up and descriptions for each ensemble will be provided in the **Orientation Week Schedule for Music**, coming soon!

#### Elective Small Ensembles and Large Ensembles:

You can choose to take elective large and small ensembles such as:

- Being in both Orchestra and Wind Symphony or in both University Choir and University Singers
- Some Instrumental students sing in choir, some vocal students play in an instrumental ensemble
- Opera Chapman—you will need to sign up for an audition
- Vocal Jazz—you will need to sign up for an audition
- Big Band or Jazz Combo—you will need to sign up for an audition
- Mariachi Ensemble—no audition, contact Professor Tammy Yi for permission code in August
- Early Music Ensemble—no audition, contact Professor Bruce Bales for permission code in August
- Commercial Music Ensemble—contact Prof. Tim Hall for audition/interview and permission code in August
- Chapman Jams—no audition, you can register on your own without a code

#### Sight Singing Placement Exam:

All Incoming Music Majors with VOICE as instrument, no matter what your specific music major is, are required to take the Sight Singing Placement Exam.

- Exam will be given during Orientation Week in August
- The **Orientation Week Schedule for Music** will be sent out soon with links to sign up sheets for each placement exam and for placement auditions.

The Placement Exam will ask you to:

- Sight read a 6-8 measure melody in a major or minor key with some leaps
- Identify the key of the excerpt
- Students will be given the starting pitch and have one minute to study prior to singing
- The excerpt may be sung in any method: solfeggio, numbers, a single vowel etc.
- Rhythms and pitches need to be correct

Results of exam:

- You will be informed of the results the day after the exam.
- If you score at a certain level, no action necessary.
- **If you score below the required level, you will take MUS 097 Rudiments of Sight Singing in Fall. I will send you a permission code for this after the Sight Singing Placement Exam.**

### General Policies for Everyone:

#### **Minimum Grade Requirement**

You need a C in all core music classes: theory, aural skills, and music “studies” (music history, cultures, etc.). If you are a composition major, you need a B in all your required music courses. Music Education majors need a C in all required music courses.

#### **Course Re-Take Policy**

If you earn less than a C in a core class, or are a music education major and earn less than a C in any required music class, or are a composition major and earn less than a B in a required music class, you have to retake the class until you earn the minimum grade.

Most students have no problems with earning at least a C. If anyone needs extra help, we have lots of ways to help. We have an excellent Music Advising Program, an excellent Student Tutoring Program, and our teachers have lots of office hours. I am here to help, so ask me any questions you have!

#### **Lesson “Lab” Fees:**

Most music lessons have fees (instrument, voice). The fee is per credit, and 1 credit is a half an hour lesson per week for 15 weeks over the semester. For a non-music major/non-music minor the fee is \$520 per credit. **For a music major/music minor the fee is heavily subsidized by the conservatory and is \$240 per credit. The music major/minor fee comes out to \$32 per hour lesson, which is extremely low.** The non-major/non-minor fee comes out to \$69.33 per hour lesson, which is in the middle of the range for hourly lessons you can find outside the university. Fees are assessed as part of overall tuition and fees.

### **WAIT!!! Have you done what you need to do?**

- Filled out the **Piano Questionnaire**?
- ALL Transfers & ALL Composition majors—filled out the **Theory Questionnaire** & read the **Theory Placement Exam document** attached?
- First Year Majors wanting Theory I—filled out the form to **choose your Theory I & Aural Skills I sections**?
- Put your FFC & GE course choices in your shopping cart in your student center?
- You will receive permission codes for music classes listed above—they will come out in the next couple of weeks.
- When your registration day/time comes around, register for FFC and GE courses and use the permission codes to register for your music classes (follow instructions).