



Summer 2018 Registration Information Packet

The information in this document is based on the time of publication. Chapman University Fowler School of Law reserves the right to modify the schedule of classes, examination schedule, dates of registration and academic policies and procedures at any time. Classes may be cancelled or rescheduled due to availability of instructors or low enrollment.

Academic Calendar

Summer Semester – 2018

First Day of Instruction	Monday, June 4
Last Day for Add/Drop	Friday, June 8
Independence Day (Campus Closed)	Wednesday, July 4
Last Day of Instruction	Wednesday, July 18
Reading Period	Thursday, July 19 – Sunday, July 22
Final Examinations	Monday, July 23 – Friday, August 3

GENERAL INFORMATION

Registration for Summer Session will be conducted online starting on Monday, April 9, 2018, at 12:00 p.m. There is no priority for the summer session; registration will be on a first come, first serve basis. Registration for courses requiring professor signature and adding courses from the wait list will be handled by the Registrar's Office. Telephone, fax, and email registrations are NOT accepted.

Attendance

Regular and punctual attendance is necessary to satisfy residence and class hour requirements. Students are required to attend class meetings in the courses for which they have registered, and to be prepared to participate in the class discussion. Any student who has been absent from more than 20% of class meetings shall not further participate in class, shall not be allowed to sit for the final examination, and shall be given a grade of 'FW.' [Student Handbook §4.2.3.8] Students are cautioned that individual faculty may impose higher attendance standards.

Course Description

For summer courses, please review the course descriptions at the end of this registration packet.

Course Fees

Certain courses require supplemental material. Your student tuition account will be billed for the appropriate fee(s). Course supplement fees can be refunded through the first week of classes only, even if approval to withdraw is subsequently granted, and only if the material is in good condition.

Business Office

Tuition and fees for the Summer 2018 session are split into two payments. These payments are due on May 20th and June 20th. Payments can be made online "Access Chapman ePay/eBill" through my.chapman.edu.

Please contact the Business Office if you have any questions at (714) 997-6617 or ocbusn@chapman.edu

You will not be allowed to register for summer courses if you have a Business Office hold. In case there is a Business Office hold, please be advised that the Registrar's Office is not able to override the hold and will not

be able to hold a seat for you in any course. Students are added to a closed class in priority order from the Wait List.

Tuition and Fees:

Summer 2018 tuition is charged on a per-credit basis.

J.D. students –\$1,715.00 per credit

LL.M. students - \$1,715.00 per credit

Refund Schedule:

Refund Schedule Summer 2018

Withdrawal prior to the first class meeting 100%

Withdrawal after the first class meeting 85%

Withdrawal after the second class meeting 75%

Withdrawal after the third class meeting 50%

Withdrawal after the fourth class meeting none

Examination Schedule

The examination schedule is included with the class schedule. Take it into account when choosing your courses. As a reminder, the Student Handbook states: “Students should check the final exam schedule before registering for courses. Students may not register for courses which meet at conflicting times or with conflicting final examination times. All students are expected to take their final examinations at the scheduled time. Rescheduling will not be permitted if a student has two exams on the same day or on successive days.” [4.1.9]

Financial Aid

Federal Financial Aid regulations require enrollment in six (6) credits for J.D. students, and five (4.5) credits for LL.M. students, in order to be eligible for federal loans. Please contact the Graduate Financial Aid Office at (714) 628-2730 if you would like to apply for summer financial aid. Private loans may be available for students enrolled in less than the minimum units listed above.

Parking

Student parking is available in the Barrera Parking Structure located behind the law school building (at the corner of Lemon and Sycamore). A parking permit is required during the summer.

Rights to Confidentiality

The Family Education Rights and Privacy Act (FERPA) and provisions of the California Education Code set out requirements designed to govern the access to and release of education records, to establish the right of students to inspect and review their records, and to provide guidelines for the correction of inaccurate or misleading data through formal and informal review processes.

In accordance with FERPA, as amended, Chapman University adopted the following policies and procedures concerning the implementation of FERPA on campus. Student information qualifying as Directory Information can be disclosed without the consent or knowledge of the student, unless the student notifies Chapman University in advance that such information is not to be released.

The student's name, photo, date and place of birth, dates of attendance, major field of study, class rank, degree and awards received, official recognition of activities and sports, height and weight if an athletic team member, and the student's most previously attended educational agency or institution, are designated by Chapman University as Directory Information. For the School of Law, this designation also applies to the comprehensive attendance rosters distributed during class and the student's Chapman email address for the Student Directory.

To prevent the disclosure of this information, students must submit a written and signed request to the Registrar's Office during the fall or the spring registration periods. Requests to have confidentiality either added to or taken off the student's records will be accepted during registration only and no changes to student confidentiality flags will be processed at any other time during the year.

Students who request confidentiality should be aware that NO INFORMATION will be given to anyone, including immediate family members and potential employers, regarding any information about them unless they request to release their information in writing to the Registrar.

The Request for Confidentiality form is included in your registration packet, or may be obtained from the Registrar's Office, or may be printed from the University Registrar's Form Center on the Chapman University web site.

Transcripts

Transcripts with summer session grades will be available approximately one month after the last day of final examinations. Visiting students are urged to complete a transcript request prior to the end of the session. Unofficial transcripts may be printed from the student self-service portal at no charge.

Visiting Students

Chapman University Fowler School of Law welcomes students visiting from ABA approved and State Bar approved institutions. Visiting students must complete the Summer Session Application for Visiting Students and must provide a Letter of Good Standing from the Dean or Registrar of their home institution by May 25, 2018.

Wait List for Closed Courses

The wait list for closed courses is managed by the Registrar's Office. Please remember that the professor is unable to sign you in. Students are added in priority order from the wait list when a seat becomes available. Students will receive an email notification of the course being added to their schedule. Please note that you can only receive this message at your Chapman email address and that forwarding your email will not cover this feature. It is important to remove your name from the wait list for any course you no longer wish to add. It is the student's responsibility to drop any course they no longer wish to take.

Course Descriptions

Directed Research (1-3 credits; 12 and ½ pages minimum per credit based on standard format) Law-7850

Courses are available to 2-3Ls only to study and research topics which are not provided for by regular curricular offerings. To register for Directed Research, students must complete a Directed Research form and submit the completed form to the Registrar's Office for processing. The signatures of the supervising full-time professor and the Associate Dean for Academic Affairs are required. The completed Directed Research form must be submitted to the Registrar's office no later than **June 8, 2018**. Students cannot register for Directed Research online. Must have a cumulative GPA of 2.6 at the end of the first year to partake in a Directed Research project.

Externship I (variable credits) Law-7590

Externships offer law school credit for practical experience working for a judge, District Attorney or Public Defender, government agency, non-profit, private law firm or corporation. Externs work under the supervision of experienced practicing attorneys or judges who provide guidance and training in research, writing, and other lawyering skills. For information on how to obtain an externship, visit <http://www.chapman.edu/law/externships/index.aspx>.

Externships can be taken for between 1 and 5 units during the school year and for between 1 and 6 units over the summer, except for select judicial externships that are considered "full time" and can be taken for 10 units. For details on how many hours must be worked per unit, as well as how many externships can be taken in all, see the Externship Handbook, available in room 350 or at the above link.

The Director of the Externship Program must approve all externships; students are not permitted to enroll online. To apply for admission to the Externship Program, submit a completed Externship Application to the Director as soon as possible, or at least 1 week before the start of the semester. The link to the application is found at the end of the Externship Handbook. If the Director approves the externship, students will be enrolled in the course usually within 1 week. In addition to fieldwork, first-time externs must participate in a one-time "boot camp" held during the first two weeks of the semester. Details will be provided once the student is enrolled.

Mediation (3) Law-7581

This course focuses on different theories and approaches to mediation. Mediation is gaining in importance as a mechanism for parties to heal differences without the expense and trauma of litigation. The competent practitioner should understand how mediation works and how to represent clients effectively in a mediation setting. Students in this course have an opportunity to function as both advocates and mediators, using a variety of techniques to resolve disputes. The course grade is based primarily on papers assigned by the instructor. **This course will satisfy the Experiential Course Requirement.**

Negotiations (3 credits) Law-7816

Students will practice preparing for and conducting legal negotiations. Students will learn about different approaches and theories of negotiation, develop their skills, understand their negotiating preferences and those of others, as well deal with ethical issues. Students will do simulated negotiations involving transactions, litigation and other situations lawyers may encounter in practice. In addition to researching and preparing for the negotiations, students will draft agreements and will be asked to reflect upon and write about their learning. **This course is a core requirement for the Advocacy and Dispute Resolution Certificate. This course will satisfy the Experiential Course requirement.**

Skills Competitions (variable credit) Law-7861

Experiential competitions are an important component of legal education. Such competitions offer realistic opportunities to practice research, writing, analytical, and communications skills, and to develop ethics, judgment, and professionalism. Students may earn one unit of credit for negotiations, mediation, and client counseling competitions outside the law school, or three units for trial and appellate competitions outside the law school. **This course may satisfy the Experiential Course Requirement with a two credit minimum. Only competitions that involve a brief-writing component may satisfy the Practice Oriented Writing Requirement, and only if Professor Nancy Schultz, or another member of the Faculty, agrees to supervise the revision of the brief.**

Mediation Clinic

Advanced Mediation Clinic – (1-2) Law-7849

The Advanced Mediation Clinic provides an opportunity for students who have completed a semester in the Mediation Clinic to continue mediating court cases. Students in the advanced clinic seek ways to expand their mediation skills by working with mediation practitioners and exploring various techniques employed in mediation. Advanced clinic students co-mediate with Mediation Clinic students, providing assistance and guidance in the early stages of the Mediation Clinic experience. Through this practice, advanced clinical students develop their mediation skills while teaching others. There is no weekly classroom meeting for students in the Advanced Mediation Clinic. Students meet regularly with clinic faculty during the semester and submit weekly journal entries for the cases mediated. Registration allowed only with prior approval from Professor Dowling. **This course will satisfy the Experiential Course Requirement.**

Mediation Clinic (3) Law-7330

The Mediation Clinic is designed to enable students who have completed the Mediation course, or an equivalent course, to use and develop their skills as mediators through frequent and regular practice with actual parties under the supervision of experienced mediators. While working in the Mediation Clinic students have an opportunity to work with real litigants who have filed small claims, civil harassment and limited civil cases.

The types of conflicts addressed include, but are not limited to: Neighbor/Neighbor, Landlord/Tenant, Consumer/Merchant, Business/Business, Organizational, Family/Domestic, Personal Injury and Workplace. The students also interact with practicing attorneys, judges and other court officers. The Mediation Clinic requires students to serve as mediators in court and to attend class each Monday morning. Students will be graded on full participation in the Mediation Clinic including, weekly journal assignments, regular court attendance, class participation and willingness to mediate. **This course will satisfy the Experiential Course Requirement.**

Criminal Justice Dispute Resolution Clinic (2) Law-7354

The Juvenile Hall Mediation Program provides significant benefits for juveniles in the correctional system. Under the supervision of the clinic director, students mediate conflicts between the minors in Riverside County Juvenile Hall. Students also teach peer mediation skills to juveniles specially selected to work with the program. In the long term, this will teach the residents the skills necessary to prevent and solve conflict before causing larger issues. Since many youths in juvenile hall have not been exposed to conflict resolution devices, this program provides a unique and critical tool to assist these at-risk individuals. **This course will satisfy the Experiential Course Requirement.**