

UAC and GAC Policies Regarding Cross-Listed Courses

1. Cross-listing between undergraduate and graduate courses: In general, courses should not be cross-listed between undergraduate and graduate programs. Exceptions may be made when the course syllabus explicitly distinguishes undergraduate from graduate expectations and requirements and when a clear academic basis for cross-listing exists. Also, the requirements for graduate students must be commensurate with other graduate coursework in the field.

Graduate students may not receive graduate credit for undergraduate courses. Programs are advised to limit the number of cross-listed courses allowable for graduate credit. Graduate courses that are cross-listed with undergraduate courses should require additional assignments, such as one or more additional research papers/projects, as well as a comprehensive evaluation process that is based on graduate level performance expectations.

2. Cross-listing between lower division and upper division courses: Generally, lower division courses should not be cross-listed with upper division courses. In rare cases, exceptions may be made if the program can articulate a clear, academically-based rationale for cross-listing. That is, the program must provide a pedagogically sound explanation for why the course cannot be offered as either a lower division or an upper division course. Some courses in the College of Performing Arts or Dodge College may be cross-listed, if an appropriate justification for doing so is provided. The Curriculum Committee will review such courses to determine the appropriateness of cross-listing.

To be approved for cross-listing between lower and upper division, the syllabus should delineate differences in expectations and requirements between students receiving lower division credit vs. upper division credit. Upper division students may not receive upper division credit for a lower division course.

3. In general, to be approved by the Undergraduate or Graduate Academic Council for cross-listing, a course must:
 - Demonstrate consistent occurrence of themes and topics from more than one discipline.
 - Demonstrate use of primary and/or secondary sources from more than one discipline. These sources should constitute significant components of the course.
 - Demonstrate use of methodologies from more than one discipline if the methodologies are different.
 - Encourage students to think critically regarding the relationship among the disciplines, their subject matter and methodologies.