

# 2024-2025 Deadlines for Late Thesis/Dissertation Submission without Continuous Enrollment\*

## Late Thesis/ Dissertation Defenses and Library Submissions

Students who miss the standard deadlines for defense/library submission in a given term may have their degrees conferred in the immediate following semester without continuous enrollment in the final term provided:

- They were enrolled as required by the University in the preceding term; and
- Their successful defense was held in the preceding term or by the deadline specified below; and
- Their library submission is complete by the deadline specified below.

	Fall 2024 Conferral	Interterm 2025 Conferral	Spring 2025 Conferral	Summer 2025 Conferral
Preferred deadline to apply for degree conferral (online at chapman.edu)	8/15/2024	8/15/2024	1/15/2025	1/15/2025
Last day to <b>hold</b> an oral defense <u>without</u> continuous enrollment	9/6/2024	N/A	2/14/2025	6/13/2025
Last day to complete submission of thesis/dissertation to Leatherby Libraries, UMI ProQuest and Digital Commons by 2 p.m. (consult Library website for guidance) <u>without</u> continuous enrollment	9/27/2024	N/A	3/7/2025	7/2/2025
<b>Continuous Enrollment Requirement</b>				
<b>If the defense is not held or the library submission is not complete by the deadlines above, the student must be <u>immediately</u> registered for one credit of the appropriate continuous enrollment course pertinent to their program to be eligible to complete the program and the University's requirements for their degree. The date in the row above is the deadline, at 2 p.m., for enrollment in such courses, which usually requires 'in-person' action by the Program Director and Registrar – <u>it cannot normally be achieved in the Self-Service portal.</u> Students must plan accordingly.</b>				
<b>PhD only:</b> After library submission is complete, submit <u>Survey of Earned Doctorates</u> . Must forward email confirmation received with your name and ID # to <a href="mailto:aps@chapman.edu">aps@chapman.edu</a> for diploma release.	9/29/2024	N/A	3/8/2025	7/3/2025
Last day for graduate program to enter all program evaluation actions for degree conferral	12/31/2024	1/31/2025	5/31/2025	8/31/2025
Commencement Ceremony participation – May 23-25, 2025	Eligible	N/A	Eligible	Not eligible

\* Applies only to students with a research-based thesis or dissertation requirement.

Late submission without continuous enrollment is not possible during the compressed Interterm: students submitting for conferral during Interterm do so on the regular deadline schedule.