

IDEATION LAB PROJECT

Request Form

INFORMATION:

Name/Point of Contact:

Email: Phone #:

College/Department:

Budget to be Invoiced:

Date Submitted:

Date work is needed by:

DESCRIPTION OF JOB/PURPOSE:

.....

TYPE OF DESIGN	SIZE	QUANTITY
<input type="radio"/> Monitor Graphic	<input type="radio"/> 1920 x 1080px	
<input type="radio"/> Wilsontron Graphic	<input type="radio"/> 1920 x 1080px	
<input type="radio"/> Website		
<input type="radio"/> Social Media <input type="radio"/> Facebook <input type="radio"/> Instagram <input type="radio"/> Instagram Story	<input type="radio"/> 1080 x 1080px <input type="radio"/> 1080 x 1920px	
<input type="radio"/> Logo		
<input type="radio"/> Advertisement	<input type="radio"/> 11 x 17in	
<input type="radio"/> Banner	<input type="radio"/> Gallery <input type="radio"/> Argiros Forum	
<input type="radio"/> Brochure	<input type="radio"/> 8.5 x 14in	
<input type="radio"/> Flyer	<input type="radio"/> 8.5 x 11in	
<input type="radio"/> Postcard	<input type="radio"/> 3.5 x 5in	
<input type="radio"/> Poster	<input type="radio"/> 24 x 36in	
<input type="radio"/> Other (Specify)	<input type="radio"/> Other (Specify)	

CONTENT

Need

- Text
- Photos/graphics
- Other (Specify)

Will be provided

- Text
- Photos/graphics
- Other (Specify)