



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
Friday, September 30th, 2022

I. Call to Order - 1:07 PM

a. Roll Call

- i. Absent: Alexis Reekie, Rachel Berns, Nicole Drew

b. Approval of Minutes

- i. Motion: Sydney Pfeifer-Picard
 1. Second: Mo Hijazi
 - a. Unanimous

c. Approval of Agenda

- i. Motion: Riya Belani
 1. Second: Misty Vu
 - a. Unanimous

d. Welcome Guests

II. Public Forum

- a. None

III. Old Business

- a. None

IV. Committee Reports

a. Allocations

- i. Tiffany Le: 27 requests gone over, approved one appeal, denied 2 appeals, denied 3 requests, approved 4 requests in full, approved 2 requests in partial and have two to present before senate.

b. University & Academic Affairs



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- i. Daniella Benabou: a presentation for the survey should happen next week and a discussion with Sodexo will be gone over in open forum.
- c. Diversity Affairs
 - i. Riya Belani: Met with the CCC to create coalition plans and also met with Dr. Reg to go over all of our initiatives so far.
- d. Community Outreach
 - i. Adi Takei: First aid kit distribution plans and figuring out logistics before applying for a \$500 grant. The young congressional leaders event will be held in AF to encourage people to attend college and are looking for students to participate in student panels.
- e. Executive Council
 - i. Mac Francini: New senators please fill out the office hours I've sent you and we have some openings for committees both internal and external.
 - 1. On behalf of Alexis Reekie: Met with Dr. Reg and the DEI asset inventory will be sent out on the 12th.
 - ii. Elyse Crimmins: Finalized PR order, met with parking resources about the resources of the week for instagram and working on a post for that.
 - iii. Whitney Gassmann Mennes: Available budget totals: Academic orgs \$63,675.17 , student orgs \$78,484.64, co-sponsorships \$25,311.91, conference \$34,500, career and graduate fund \$20,872. If you have not filled out the google form that was sent out please do so by end of day today.

V. New Business

a. Chapman University Tap Ensemble (C.U.T.E.) Funding Request

- i. Tiffany Le: requesting \$3000 from student organizations for their show and this is for the people who are going to be teaching, recommended to fund in full.



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- ii. Representative, Abby: We are asking for \$3000 to put on our second annual Tap Fest California, and our annual tap show. The show is put on to show the work all the students in the tap classes have been doing and tap fest is a community wide event for the second year. It brings in guest performers and classes. The general funding is for the performers and classes, wooden tap floors to be put down, the stage also needs to be miked, and we need a videographer who is good at sound audio editing.
- iii. Sydney Pfeifer-Picard: I just want to note and appreciate that you have done a lot of funding on your own.
 - 1. Motion to fund in full for the amount of \$3,000: Lauren Bramlett
 - a. Second: Sydney Pfeifer-Picard
 - i. Unanimous
- a. **Chapman Student Org. Productions (CSOP) Funding Request 12:15 in recording**
 - iv. Tiffany Le: They are requesting \$23,828.74 that will be used to put on 2 productions, heavily for equipment and also some costumes, the recommendation was to fund in part though the number is up in the air for discussion.
 - v. Representative group: Some information about our club to begin with is that everything is student run at a professional quality, there is a high audition and application turnout and we are the only club that is able to have a musical theater performance opportunity without being a major. The last show we received about \$13,000 to run and had about 100 attendees per show, as well as used the funding for that to fund the application for the rights to a student written show and to put on a Broadway show. We emphasize having this as an opportunity for non theater majors since it is the only opportunity for non majors to have these opportunities as the theater department is exclusive to



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theater majors. The department typically works against us and doesn't let us use any of their funding or equipment so we need some funding help.

- vi. Daniella Benabou: Are there any other avenues for funding?
- vii. Representative group: We have considered it but if we compare to other theater clubs they don't raise enough for a whole production. We also used all of the revenue from last year's ticket sales for the rights to these shows, so all of our funding from the previous year already goes into funding the next show.
- viii. Lauren Bramlett: Is there a way to reuse materials like batteries or mics from the last show?
- ix. Representative group: We have to rent that kind of equipment since it is so expensive and batteries generally burn through per each performance.
- x. Lauren Bramlett: How much are you projected to make on the first show? And when does the payment process happen? Essentially would it be too late to use that funding for the next show?
- xi. Representative group: It takes a long time to get the funds we make and by the time the first show is happening we are already in preparation and production for the next show. So most of the revenue ends up going into the next year's shows.
- xii. Whitney Gassmann Mennes: Is there a reason for why there is such a large difference between the amount you are requesting for the first show vs. the second?
- xiii. Representative group: So the first show is a pirate musical, so the bigger cost for that is based on the design and aesthetics of it since it is so specific. And we want to give the design student the opportunity to have as much creative freedom as possible.
- xiv. Adi Takei: Would it be possible to connect with Dodge departments to lend materials from past theses to save money?



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- xv. Representative group: If anyone can send us that contact information for themes that cross over we can reach out. I know we have had problems with Dodge being so exclusive and not being willing to lend out materials or costumes of any kind to anything outside of Dodge.
- xvi. Sydney Pfeifer-Picard: Are there ways to reach out to other theater companies?
- xvii. Representative group: We got some things from Cypress College set wise but unfortunately for technical equipment, all these shows happen at the same time so they need to use their own equipment for their own performances. We have started reaching out to other colleges for things like that but in terms of local theater companies for funding that isn't really a possibility since there has to be built relationships and doesn't work for the timeline and the goals that we have.
- xviii. Tiffany Le: Just a thought, have you considered working with Dodge as a collaboration opportunity so they can film the productions and then if you use their equipment it is considered a Dodge production?
- xix. Representative group: We could try reaching out to them and have the film rights for one of the shows.
- xx. Elyse Crimmins: Is there a possibility to come up with a number somewhere in between, what was requested, the suggestions, and the recommendation that allocations gave?
- xxi. Representative group: It would take a bit to figure that out and have already done for one of the shows looked at things that the actors could provide or that we already can use.
- xxii. Mac Francini: Just as a note we do not have to vote on this today if we would like to recalculate requests and then come in again.
- xxiii. Lauren Bramlett: For insight on why we do partial funding it isn't a random number but something that funds specific things like mics, or



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equipment and a price that has a meaning around it. Thinking about the things like lighting and equipment and also i can help you apply for funding elsewhere like the CUE creative funding grant.

- xxiv. Amanda Dornsife: Did you use all of the amount for the safety budget last year/ do you need it?
- xxv. Representative group: We could cut that if we needed to and for what we bought that year we are able to reuse a lot of things.
- xxvi. Adi Takei: For the Ben Nye makeup kit, what is the difference between this one and others?
- xxvii. Representative group: this is a specific Theater makeup kit and could cut down on kits, we mostly wanted to avoid sharing them. I think we also didn't want to make actors buy makeup just for the show especially if they don't typically wear it.
- xxviii. Sydney Pfeifer-Picard: I know you want this to be accessible for all students but have you considered charging the actors?
- xxix. Representative group: We are only worried about the idea that actors might say that this actor was able to be cast based on the fact that they can pay for it and since it is audition and resume based so we don't want to cast an actor then make them pay for this opportunity. We also want to point out that though Theater majors' tuition goes to them being in the shows, everyone is paying just as much in tuition and it isn't cheap so accessibility is super important.
- xxx. Motion to table this CSOP funding request discussion till a later date so funding amount is able to be edited to a new amount: Bailey Pradhan
- a. Second: Tiffany Le
 - i. Mo Hijazi opposed
 - b. Brad Petitfils: Task Force on First-Year Success**



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- i. Brad Petitfils works with the provost office and came in to discuss the first year and academic issues that they are trying to tackle. They have a list of 10 initiatives they are working on. Some of the problems and issues have to do with getting freshman classes, classroom spaces and scheduling, and advising structure. We want some people to be involved in some sub-committees as student representatives and most meetings are going to be over Teams or Zoom meetings. Discussion with Senate follows below:
- ii. Amanda Dornsife: What are the time commitments for these committees?
- iii. Brad Petitfils: Between now and December we will be meeting about every other week for an hour or so but work will obviously happen behind the scenes.
- iv. Riya Belani: For the block scheduling is it going to use the same structure the stem classes use where they have multiple options to choose from or only one that's set?
- v. Brad Petitfils: We don't want schools to change a lot of what they do and the idea is that it is up to each of the colleges to set up the blocks how they like.
- vi. Mo Hijazi: Since I've been in blocks even if you get put into a block if you have conflicting schedules you are able to email people and get things moved around.
- vii. Sydney Pfeifer-Picard: I think utilizing the block schedule is a great idea, my suggestion is that to remember what the other requirements are necessary, like language requirements.
- viii. Brad Petitfils: This has been a problem with cross college communication and there isn't a place for languages or other GE's to have a space. No one is looking across the schedules to see what would work or even what the problems are.
- ix. Sydney Pfeifer-Picard: The biggest issue was that since we have to take a specific FFC and that no one told us that there would be these conflicts.



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People have to take a language but aren't given the notification or time in their schedule for when they can take them and it ends up maxing out their credits.

- x. Cristina Inboden: Is this going to be the start of looking at all of these first year issues and the success rates and then evaluating things about life housing later? What is this looking like long term?
- xi. Brad Petitfils: A lot of changes are going to happen this year but only with things that concern the provost not things like housing since that falls on Dean Price.
- xii. Mac Francini: One other piece of information that Alexis, Dean Price and myself have been discussing is campus density issues. A big complaint we have discussed every week in the Senate is parking and it was made clear that that issue won't be directly fixed anytime soon. Though if you are on campus at different times the availability for parking changes. We want to emphasize that when course schedules are being set, class sizes and amount of classes offered at different times of the day are spread out and not just based on how many rooms are available.
- xiii. Brad Petitfils: We have a long culture of letting the faculty decide when to teach rather than prioritizing student needs and things like campus density.
- xiv. Lauren Bramlett: Just in relation to campus density is this going to have an effect on campus density. Are class sizes going to be changed or at all prioritized?
- xv. Brad Petitfils: That is up to the departments but we have to pay attention to rooms and seat sizes.
- xvi. Riya Belani: I know it was mentioned issues for undeclared students. Is there a plan to create a specific block for them as well to create unity between undeclared students?



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- xvii. Brad Petitfils: Initiative 2 is the biggest initiative dealing with this problem specifically. They've been calling it exploratory pathways so far but we are looking how to better help focus those kinds of students.

VI. Open Forum

- a. Mo Hijazi: Just a comment from the CSOP funding request, that it shouldn't be okay that Dodge and other departments are able to gatekeep their kinds of materials. Our mission should be to enhance the cross collaboration on these kinds of projects as we are one school. And creating an advocacy piece comes into play.
- i. Mac Francini: I agree and it was concerning to say that their college is actively fighting against them doing something so I think that those issues should be tackled and that we can be involved in.
- ii. Lauren Bramlett: If anyone has any suggestions on how to begin these conversations please let me know. I'll talk to the students but should I then go to the chair of theater or go to the advisory council? The dean is on that council though so I don't want it to seem like we're going behind the department on this issue.
1. Mo Hijazi: I would say go to the chair first though they aren't going to do anything about it until you talk to the Dean still. Then you can say that you have already gone to multiple people.
2. Mac Francini: I would also find out specifically who is giving those students that response and who their higher up is as well.
- iii. Tiffany Le: I agree that it's ridiculous that they aren't allowing people to use their equipment since Dodge is always coming and using Fowler's equipment.
- iv. Adi Takei: They do have sound and lighting equipment that can be rented but it is not allowed to be used outside of Dodge productions. I'm not sure if even



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independent student films are allowed to use it. Even Dodge film and students typically fundraise on their own to rent equipment. You are able to request for equipment but most are denied and even mentioning it to the dean probably would not go far.

- v. Mac Francini: I think that's something that's worth discussion and an advocacy piece since, though we shouldn't give out \$25,000 cameras and equipment to just anyone but all students are students and if they have a justifiable reason and skill it doesn't make sense to not use them.
- vi. Mo Hijazi: At least taking these groups into account they are trained and care for these events and it does create a lot of buzz. It's not a random group of who is and isn't using them.
- vii. Adi Takei: Even if they were able to rent them you are only allowed to have them for a week and with rehearsals and multiple shows it probably wouldn't be that helpful. Also the times they would need them is right when people are doing their Senior thesis and end of year films.
- viii. Lauren Bramlett: The dodge equipment might not be the solution for this group but at one point it's important to get creative with things like this. Even creating some kind of organization to help especially when facing lots of administrative push back for this as a bigger issue.
- ix. Mac Francini: Remember again the difference for the Student Government should be funding and what the University should be taking care of. Especially with things like, how our theater department doesn't have certain theater equipment even with our multiple stages on campus.
- b. Riya Belani: I mentioned the CCC coalition and what that's going to look like is a way to connect different diversity organizations and clubs on campus since there aren't a lot of cross conversations between them or even with the CCC. If you're a part of these groups please let them know that they should be checking their email for this. I'm also working with Dr. Reg on creating an SGA DEI training since we added



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diversity as one of our values and want to show that we mean it and didn't put it in to be preformative.

- c. Amanda Dornsife: It was brought up to me that Chapman is doing away with Google and that students and student organizations will no longer have access and I'm personally very concerned about that.
 - i. Mac Francini: This has been something they've been wanting to move away from since we use outlook and that suite as our main provider. So the main professional features of Google are beginning to be phased out but I don't believe it's getting banned.
 - ii. Sydney Pfeifer-Picard: If that is true is there a way someone who is heading that is able to come in and discuss what those changes are and why they're being implemented?
 - iii. Amanda Dornsife: I was told this is happening on October 2nd which is very soon and the head said the biggest reason is just on finances.
 - iv. Daniella Benabou: Just a comment, if you meet with anyone who is heading this change to bring up the issues during orientation with microsoft meet and those functions and it wiped everyone out.
 - v. Tiffany Le: On October 2nd will they wipe the drives? All of the allocations are there.
 1. Amanda Dornsife: The storage is getting limited so we were told to transfer it as you don't get to choose what you save or don't.
 - vi. Mo Hijazi: Where was the student input on this? And if there are any ways to delay this impact that I think is important.
 - vii. Lauren Bramlett: Since that's this Sunday and we might not be able to do anything, how can we support students in the immediate future if we can't change it.
 - viii. Mac Francini: Though no one is in favor of this change there is definitely financial and potentially, on a campus level, a political reason for this change.



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- ix. Sydney Pfeifer-Picard: If we decide to make some kind of post what are we allowed to say since I don't want to create a mass panic.
- x. Riya Belani: Is there someone we can reach out to to get confirmation on this October 2nd date, I just don't think Chapman would do that out of nowhere. In terms of storage downgrades that makes sense but with such a big change it seems like they would let everyone know. This is still a big concern based on how many people and student organizations use shared drives but I don't think we need to be in a massive panic.
- xi. Mac Francini: I'm trying to find that October 2nd date and can't find it but I don't think such a blunt cut is going to be made.
- xii. David Bryant: I looked it up and found a timeline of changes and for October 2022 it states that shared drives will be deleted but no specific dates.
- d. Cristina Inboden: I've heard a lot of feedback from freshmen about caf hours and access to water in the dorms. And I was wondering what the best thing to say to them is. I know there's no way to extend them or make them different but I am just struggling to find a way to respond.
 - i. Mac Francini: Are these coming from religious reasons or something else?
 - ii. Cristina Inboden: typically the issue is with time commitments either with sports or class schedules and that the Caf is open late enough or early enough in the morning.
 - iii. Sydney Pfeifer-Picard: This issue also is present with students on work study since shifts are set and if you are set to finish after the Caf closes you're left without any food. And I agree that there should be another option.
 - iv. Cristina Inboden: I also looked at the times for other food spots on campus and none of them work any better with these time restrictions.
 - v. Pamela Perez: I wanted to add that I've also heard these issues and that the food sustainability club showed the amount that it is wasting. I feel like there



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might be a way to extend the hours and people can heat up their own food and food can stay out for a period of time.

- vi. Riya Belani: I sit on the culinary advisory group so any kind of feedback like this please send my way.
- vii. Cristina Inboden: Access to water is also an issue and multiple people have mentioned that people have gotten sick from drinking from their sink. Is there a way to start an initiative to put in water bottle refill stations in dorms?
- viii. Mac Francini: Are there buildings that don't have any refill stations?
(only Sandu) I would go to residence life with that
- e. Daniella Benabou: after meeting with sodexo, they wanted to know if SGA as a whole wanted to do a coffee tasting and part of the reason being for SGA to get to know some more of the staff and meeting some of the student workers as well. I just wanted to gauge the interest on this and can spearhead this.

VII. Announcements

- a. Karsyn Aoki: If you are a new senator or the chair of a committee I sent you an email earlier this week asking for some information for the website and some updates I'm working on, it's all super short so please email me back or fill out what I sent you as soon as you can.
- b. Elyse Crimmins: parking services gave me lots of bags, scrunchies and pens to come get some after senate.
- c. Cintya Felix: all commuters have access to the dorm pools now.
- d. Mac Francini: We are still looking for two people to sit on the academic integrity committee and the undergraduate academic council, if you are available and interested please reach out.

VIII. Adjournment - 2:32 PM

- a. Motion: Tiffany Le



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- i. Second: Sydney Pfeifer Picard
 1. Unanimous