



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
Friday, October 14th, 2022

I. Call to Order - 1:00 PM

a. Roll Call

- i. Absent: Amanda Dornsife, Rachel Berns

b. Approval of Minutes

- i. Motion: Daniella Benabou
 1. Second: Riya Belani
 - a. Unanimous

c. Approval of Agenda

- i. Motion to add the approval of new committee assignments: Riya Belani
 1. Second: Cintya Felix
 - a. Unanimous
- ii. Motion to move CSOP Funding Request to Old Business: Nicole Drew
 1. Second: Tiffany Le
 - a. Unanimous
- iii. Motion to add Computer Science DEFCON funding Re-Allocation to old business: Tiffany Le
 1. Second: Senator
 - a. Unanimous
- iv. Motion: Lauren Bramlett
 1. Second: Richie Amarillas
 - a. Unanimous

d. Welcome Guests

II. Public Forum

- a. None



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III. Old Business

a. DEFCON Funding Re-Allocation

- i. Whitney Gassmann Mennes: When the group came in for funding, the turn around time to get convention passes online was closed so they had to buy them in cash which is not something we can reimburse them for. So we are able to give them their funding. We can change the items from passes that were bought to the hotel costs they paid for, in the same amount.
- ii. Riya Belani: Is the amount going to change or is it just the items?
- iii. Whitney Gassmann Mennes: No, only the items approved for funding are changing.
 1. Motion to re-allocate the approved funding from convention passes to hotel funding: Riya Belani
 - a. Second: Nicole Drew
 - i. Unanimous

b. CSOP Funding Request

- i. Tiffany Le: Chapman Student Org Productions (CSOP) is back with a revised funding request. They were able to narrow down their request down around \$12,000 to the amount of \$13,580.85. Allocations recommended to fund this in full.
- ii. Representative(s): We were able to get our production team together and meet with them all and go to the same to find the best way to narrow down the costs.
- iii. Mo Hijazi: Just wanted to recommend reaching out to the Dodge senator if they are still giving you trouble
- iv. Daniella Benabou: I just wanted to note there are multiple large funding requests after this one today.



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1. Motion to approve the CSOP funding request in the full amount of \$13,580.85: Sydney Pfeifer Picard
 - a. Second: Lauren Bramlett
 - i. Unanimous

IV. Committee Reports

- a. Allocations
 - i. Tiffany Le: We looked at a total of 16 requests, approved 7, 1 partial, denied 2, and tabled 3 and have 2 before the senate today.
- b. University & Academic Affairs
 - i. Daniella Benabou: Finalized voices and vouchers, tabling excel sheet
- c. Diversity Affairs
 - i. Riya Belani: worked on SGA DEI training material and finalized the sodexo form that is going out this week
- d. Community Outreach
 - i. Adi Takei: discussed tabling for treats and the streets, starts at 5:30on Thursday 10/27 and talked about first aid kit distribution.
- e. Executive Council
 - i. Alexis Reekie: wellness town hall with mental health and wellness subcommittee, provost office and deans office. Karsyn and I are working on a campus feedback form for the main page of the website. Chief Gonzalez will be joining us next week so please have any questions ready about campus safety and annual fire and safety report. You all are also able to table and do office hours at the same time so sign up for voices for vouchers
 - ii. Mac Francini: Announcing new committee assignments for the Senate and we will begin doing an audit of all of our financial practices.



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- iii. Elyse Crimmins: use the PR form it is linked in the facebook and I can put it in the slack as well. We want to be able to represent your initiatives as best as we can so we want to know well in advanced what we need to do
- iv. Whitney Gassmann Mennes: Here are the current budget standings: academic organizations \$61,543.99, Student orgs \$40,831.74, Conference sponsorship \$27,512, co-sponsorship \$25,311.91, career and graduate \$20,872, and senate line \$7,050. Senators please fill out the fellowship information if you have not already.

V. New Business

a. SEACR Lab Conference Funding Request

- i. Tiffany Le: This funding request is for the amount of \$4,738 for their conference, this would likely be coming from the conference line and allocations recommended to fund this in full.
- ii. Representative(s): This would be one of the first conferences that our group would be able to attend and this is the closest conference that covers the kinds of research that we do.
- iii. Lauren Bramlett: Since we cap it at \$750 per person what is the protocol if it goes over?
- iv. Riya Belani: It comes out as less than \$750 per person since there are 8 people going.
 - 1. Motion to fund the SEACR Lab request in full for the amount of \$4,728 for their conference: Sydney Pfeifer Picard
 - a. Second: Nicole Drew
 - i. Unanimous

b. Chapman Triathlon Club Funding Request

- i. Tiffany Le: Triathlon Club is asking for \$8,740.34 for their fall events and new suits/ uniforms. This would come from the student orgs line and



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allocations recommended to fund in partial \$4,868.61 to fund registration fees for future events, ferry rides and a trailer for the bikes.

- ii. Representative(s): we normally do 3-5 races per semester and these gather thousands of participants. One of the things we are asking for is specific triathlon suits with the Chapman logo and the athletes name since many other colleges do the same and we want to be able to represent Chapman, though we do have our own gear.
- iii. Mo Hijazi: Do you have any ideas on how other schools have been able to get funding for their branded suits?
- iv. Representative(s): I believe a lot of them have dues. At Berkeley their triathlon club is considered a university sport and is in the athletic division.
- v. Mo Hijazi: Have you considered doing dues?
- vi. Representative(s): We have considered it but it has highly discouraged membership and participation especially because of how expensive the travel and race registration fees are.
- vii. Mo Hijazi: I know Cristina has been wanting to create more connections with students and clubs with the athletic department so I would recommend reaching out to her.
- viii. Sydney Pfeifer Picard: For Allocations about funding in partial, what is the breakdown of the recommendation?
- ix. Tiffany Le: We decided to fund all registration fees and costs for races that are within the 14 day timeline, for example we can't fund the Malibu triathlon as it has already happened/and others are too close to the 14 days per our bylaws, but all the others we can.
- x. Riya Belani: I think there's a few ways to look at this. I agree with the recommendation from allocations made to not fund the triathlon suits since that is the majority of the budget but I do think funding the ability for students to go to the event is still what we should do. We can either fund all 3 which



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allocations recommended but we could also do 2/3 races and not the Catalina race because of how much more fees and costs are necessary.

xi. Mo Hijazi: I think this is comparable to conferences which we have been funding but when it comes to suits it is not a necessity just something for Chapman representation.

xii. Lauren Bramlett: I agree, what was the number for funding in partial?

xiii. Tiffany Le: \$4,868.61.

1. Motion to fund the Triathlon Club in partial for the amount of \$4,868.61 for all activities/ race fees and necessities: Riya Belani

a. Second: Senator

i. Unanimous

c. Chapman Chabad Funding Request

i. Tiffany Le: Chabad is looking for funding for their trip Pegisha in New York and wants to take 24 members at the total of 12,212.40 for transportation and registration costs from the student orgs line. Allocations recommendation was to fund this in partial for the amount of \$10,560 this is for airplane fees but this is open for discussion.

ii. Representative(s): This is a leadership conference for Jewish students and we find this very important since only 10% of the campus is Jewish and we can come back to support that community here. We also think this promotes Chapman's goal of creating global citizens as we meet with students around the world. The last 5 years Chapman has been able to help send students on this trip and help with some of the financial burden.

iii. Mo Hijazi: Was there a reason for why this was recommended to fund in partial?

iv. Mac Francini: they will find the answer to that and we can come back.

v. Riya Belani: In the previous years how many people were able to go to this conference?



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- vi. Representative: a range between 15-25.
- vii. Mo Hijazi: More and more people will want to go every year since it seems like many people are able to gain a lot from this? Is there a way to make this sustainable and not having more and more people want to go?
- viii. Representative(s): we are capped at 25 students per year so in a few years we won't be going with say 50. Every year we just get closer to that 25 student cap.
- ix. Riya Belani: I know you are trying to make this as accessible as possible since travel fees are expensive, have you thought about potentially charging a small portion per member to cover a part of the fees?
- x. Representative(s): if we have to do that we will but we want but we want to take into account all the other things students are financially burdened with and want to be mindful of that.
- xi. Mo Hijazi: Everything added up comes to more than \$750 per person. What was the recommendation with that?
- xii. Representative(s): It should only add up to about \$550 per person.
- xiii. Noora Roushdy: Our recommendation was to leave out the registration fees since it was only about \$69 per student which we didn't think was unreasonable to ask the students for as we are funding all other transportation costs. Though this was just the recommendation we are open to discussion and changes for this.
- xiv. Lauren Bramlett: I think this is a reasonable recommendation, I also think since we are used to \$750 per student so if we do it in full it would also make sense. I wanted to know if you had spoken at all to the interfaith center or other religious organizations that could help cover something like the registration fees.
- xv. Representative(s): we have not but we have received a lot of funding from Chabad internationals.



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- xvi. Mo Hijazi: When is this event?
- xvii. Representative(s): It's the weekend of November 4th-6th.
- xviii. Mo Hijazi: would you be interested in tabling this discussion and reaching out to the interfaith center to see if they would be able to help cut costs down?
- xix. Representative(s): what funding does the interfaith center have?
- xx. Mo Hijazi: you would have to reach out and ask them, I'm not too sure but I wanted to recommend that option.
- xxi. Riya Belani: Going off of that hypothetical, if they were able to get funding from there, would they be able to come from the co-sponsorship line?
- xxii. Whitney Gassmann Mennes: My understanding is that because it is a group conference rather than something Fish is hosting it would come from student orgs.
- xxiii. Nicole Drew: Are you having to hold off on registering and purchasing the tickets? Or have they been purchased?
- xxiv. Representative(s): We have already purchased them and are looking for reimbursement.
- xxv. Lauren Bramlett: I wanted to thank you guys for adding the personal statements since it gives us the perspective of how important this conference is to all of you.
- xxvi. Representative(s): Fish is more connected to a different Jewish org and Chabad works more independently so I don't know if they would want to fund us.
- xxvii. Daniella Benabou: I was reading through the statements and I noticed that one student who is going might be able to help there because she is the president of Hallel and give you leverage in Fish.
- xxviii. Mo Hijazi: If you are to table this today and go and talk to fish or other organizations for other funding, even if they say no, you have a higher chance of getting full funding from us.



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- xxix. Cristina Inboden: I was also curious if you had been in touch with any local synagogues and if they have any community funding?
- xxx. Representative(s): There are no other major orgs around except for our Chabad even for the community and this is our narrowed down price since we have already received a lot from our international organization. In the past SGA has been able to support us in this.
- xxxi. David Bryant: If you all do cut the registration fee just remember about setting that precedent with other organizations.
- xxxii. Nicole Drew: I'm completely against partial funding but I do acknowledge that the \$69 is a lot for a lot of people.
- xxxiii. Mo Hijazi: For example, you could take the specific \$69 amount and go to Fish for funding and let them know the other costs SGA would be funding, we do want to help and benefit your organization the best we can.
- xxxiv. Representative(s): does anyone know if Fish actually has funding?
- xxxv. Adi Takei: I did want to add that the CCC has funding since the APSA has gotten partial funding from both SGA and the CCC for events. I don't know the exact numbers but I know they have funding and are willing to use it. So if Fish doesn't work out there is another source.
- xxxvi. Lauren Bramlett: Just a comment, I know this is a large amount to fund, I'm just thinking that this is the equivalent of 3 or 4 organizations conference funding. Since they are also under the \$750 cap,
- xxxvii. Mo Hijazi: I totally agree and if we are able to alleviate any extra costs I think it's worth waiting the extra week just in case, and otherwise we do still have the funding for this.
- xxxviii. Tiffany Le: Just for everyone we still have 37.12% of the student orgs budget left.
- xxxix. Representative(s): This is only a once a year event so we won't be coming back next semester.



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xl. Elyse Crimmins: The idea for tabling is to just make sure all other avenues have been exhausted and this won't negate the possibility of getting funding, so tabling is not a negative thing.

1. Motion to table this discussion for the Chabad funding request until a later date: Riya Belani
 - a. Second: Mo Hijazi
 - i. Unanimous

d. Internal Committees Within Senate

i. Mac Francini: We just need to announce new committee appointments and vote to approve all the changes. All committees have a max of 4 members including the chair. Allocations has to have a minimum of 4 which they have been surviving under. Allocations to add Pamela, Richie, and relocate Mo, for Diversity we add Cintya, for community outreach adding Cristina and for University and Academic Affairs we add Amanda.

1. Motion to approve all new senator placements within internal committees: Mo Hijazi
 - a. Second: Cintya Felix
 - i. Unanimous

VI. Open Forum

- a. Riya Belani: have the elevators been talked about for campus enhancement projects? Many of them are out of date for being serviced.
 - i. Alexis Reekie: I have noticed the same thing as well and that some have temporary permits. That is something Mac is currently working on.
 - ii. Mac Francini: The issue is that the number of people in California certified to permit updates to elevators is very limited, so it is hard to get that done, but we are on the list.



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- b. Riya Belani: The notifications that you get when you are exposed to COVID is about 6+ days after the exposure date and has very little information and I don't understand the benefit or future goals of this.
 - i. Alexis Reekie: this hasn't been brought up in a while but I am meeting with them next week so this is something that I can bring up.
- c. Whitney Gassmann Mennes: A couple of student organizations Presidents asked to meet or get to know their SGA senator so anyone looking for a list of constituents please reach out to me.
- d. Mo Hijazi: An academic club got denied funding and I disagreed with the reasoning for it. We have a lot in that line and I don't think it makes sense to deny small requests for asking to use it especially since it cant be allocated anywhere else.
 - i. Riya Belani: Was there a specific reason for the funding for the club, can you provide any context for it?
 - ii. Mo Hijazi: Tri Beta tends to have food at all meetings and students appreciate having food available between classes or labs. We think it helps growth and retention.
 - iii. Noora Roushdy: The reason we denied their request is because since the beginning of the semester they have consistently been requesting food not for a specific purpose, just general for their meeting. There are 66 other clubs that can take from this line and we want to make sure that we don't only fund Tri Beta. This doesn't mean that if they come back for funding they will get denied again but we think it's also important to note that not every funding request has to be approved.
 - iv. Mac Francini: I think precedent is an important discussion to have, and yes not every request should have to be approved.
 - v. Tiffany Le: I've been working closely with Fowler and they have their own funding line for their orgs and clubs and there is a new requirement that to receive Fowler funding they have to reach out to SGA first and be denied. We



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expect to see more of an uptick because of this change, especially as about 10 clubs fall under Fowler and academic orgs.

- vi. Daniella Benabou: I'm curious why you all funded the American Chemical Society in partial just because there's no notes as to why. And I know there was a lot of leftover in this line last year.
- vii. Noora Roushdy: I believe, I will double check but, in their breakdown they rounded up to \$200 when in their cost breakdown it came out to the exact amount of \$171.48 so we didn't see the need to fund the extra.
- viii. Mo Hijazi: It seems subjective what's being funded and it isn't in our bylaws to be subjective so it just doesn't make sense.
- ix. Cristina Inboden: How much do people pull from the Academics line since I know most comes from the Student orgs line.
- x. Whitney Gassmann Mennes: The Academics is a part of the student activity fee and goes into a completely separate account which is why it can't be moved anywhere. Last year \$51,000 was left over and they reduced the amount of the budget down from last year to 7.5% of the fee but we still have not used much of it.
- xi. Mo Hijazi: We should be using it a lot more than and it doesn't make sense to deny requests.
- xii. Riya Belani: I think potentially it would be good to advertise academic orgs funding more then so it doesn't feel like just one club is benefitting.
- xiii. Alexis Reekie: for reference if anyone doesn't know, the student activities fee is embedded in tuition and goes to funding things like SGA, UPB, Chapman Radio and such.
- xiv. Tiffany Le: I wanted to bring up the point that many academic orgs have wanted funding. The issue is just people have been submitting past the 14 day limit.



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- xv. Elyse Crimmins: I don't think the issue is that there isn't enough funding more than whatever we want to set the precedent as then we can.
- xvi. Alexis Reekie: I want to point out that in our operating documents, these decisions are left solely up to those on the Allocations committee. They have the right to deny any request for any reason. I think it's great that we want to have discussions on what the thoughts of the Senate is but it is only Allocations final decision.
- xvii. Mac Francini: And every member is approved and supported by the senate. Voting them in is echoing that approval and support of the members and their decisions of what to fund and not.
- xviii. Riya Belani: For conference funding, if it is a request for something under \$750, if just one student does it still has to be within the 6 week time frame or now just 2 weeks.
- xix. Whitney Gassmann Mennes: On behalf of the CUE, if it is only coming from SGA then that funding would be fine in the 2 weeks, if they are looking for additional sources of funding then it is 6 weeks.
- xx. Bailey Pradhan: A big topic in the Allocations committee is about sustainability for the future and finding new alternatives or looking at things differently which might change practices. We have been entrusted with making these decisions and taking those things into consideration. Setting new precedents is important, it doesn't make sense that the only reasoning for funding something is that we did in the past. Especially since it is a new committee.
- xxi. Mac Francini: do funds from the academics line go unused go to the reserves?
- xxii. Whitney Gassmann Mennes: it goes to the Academic reserves which is a separate account.
- xxiii. Mo Hijazi: how much does that reserve have?
- xxiv. Whitney Gassmann Mennes: it is \$181,400.35



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- xxv. Tiffany Le: Last year Dean Price came in to talk about reallocation for the different lines, is there a way in the future to do that same thing and make Academics smaller?
- xxvi. Whitney Gassmann Mennes: Typically the committee that makes those changes meets every couple years but that could be a conversation that could be had again if you reach out to Dean Price closer to the Spring since we cannot change it mid semester.
- e. Riya Belani: Who would I go to talk to someone at Chapman Psych? Their email/contact is more for people who are reaching out for help. I have questions about group therapy and the coping skills session and reach out to whoever the head of that would be.
 - i. Elyse Crimmins: I was going to refer this to Adi since I think last year she was in contact with people for an initiative.
 - ii. Adi Takei: I mainly communicated with the Director, who I believe is Dr. Kami.
 - iii. Alexis Reekie: Another potential person to reach out to is Jennifer Deets.
- f. Mo Hijazi: I wanted to know if there was an update about student orgs reimbursements and accounts?
 - i. Mac Francini: No updates.

VII. Announcements

- a. Daniella Benabou: Please remember to sign up and promote Voices for Vouchers for next week. Please reach out with any questions.
- b. Elyse Crimmins: If you needed changes to your name tags or don't have one yet, they have been ordered.
- c. Adi Takei: For the young congressional leaders event, they really want more senators, we only have one right now. The event is November 12, Saturday from around 10:30-11:15. Please reach out to me. And please sign up for Treats in the Streets.



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- d. Alexis Reekie: Please reach out and email all of your constituents even if it is just your college Dean or organizations since they might not know who you are and it is very helpful even if it is just a greeting email.
- e. Cintya Felix: If you have any input for the First-year task force please reach out to me via email or slack.
- f. Mac Fracnini: please utilize the slack channel with big updates or when wanting input.

VIII. Adjournment - 2:10 PM

- a. Motion: Mo Hijazi
 - i. Second: Adi Takei
 - 1. Unanimous