

Chapman University School of Law Student Bar Association

Minutes for: September 13, 2006, 8:30 pm

Room 374, Kennedy Hall

Members Present: Jennifer Boukidis (Jen), Jennifer Schwarz (Jen S.), Jaclyn Kung, Kaveh Soltani, Gino Monteleone, Hillary Bunker, Ruth Waggoner, Nakesha Dodson, Constance Trinch, Jennifer Bender (Jen B.), Brooke Robinson, John Mavros, Alex Kugelman, Bryan Clavecilla, Megan Momeni, Sam Kim, David Huynh, Chris Barnes, Jason Burris, Kitty Aguilera, Ariana Anderson, Jimmy Blalock, Travis Lillie, Gil Nabes, Colin Nimsy, Bethany Teel, Arlinda Witko

Members Absent: Sarah Nowels

Non-Members Present: Caroline Kechley (for Women's Club)

I. Call to Order:

A. Meeting called to order at 8:35 p.m.

II. Reading and Approval of Minutes

A. Minutes from last meeting are not complete. We will review and approve minutes from last meeting and this meeting at the next meeting.

III. Officer Reports

A. President - Jennifer Boukidis

1. Jen informed the Board that Dean Parham Williams is retiring and will be leaving Chapman Law at the end of this academic year. The school is now in search for a new dean, who will join the school starting the next academic year of 2007.

B. Vice President - Jennifer Schwarz

1. Jen S. said that 1L Elections went well. Jen S. welcomed the new 1L Representatives on board.

C. Secretary - Jaclyn Kung

1. Jaclyn had nothing to report.

D. Treasurer - Kaveh Soltani

1. Kaveh informed the Board that he has finished the SBA budget, which was ready for review at the meeting.

E. Parliamentarian - Gino Monteleone

1. Gino informed the Board that he is in the process of revising some of SBA's by-laws to have them more in line with the actual practices of the board.

2. Gino proposed a change to the attendance policy. For the next two weeks, Gino is welcoming all feedback to the proposed changes.

3. Gino explained that he will be proposing changes to a number of by-laws. The attendance policy is the first proposal.

IV. Committee Chair Reports

A. Student Affairs - Hillary Bunker and Ruth Waggoner

1. Jen officially appointed Hilary and Ruth as Co-Chairs of the Student Affairs Committee.

2. Hillary and Ruth informed the Board that they tried talking to Carlo moving the pictures of the newer graduate class elsewhere. As of right now, the pictures of the newest class (Class of 2006) is in front of the mail box room.
3. Hillary and Ruth is concerned with our current parking situation. The law school currently shares a parking structure with the undergraduates from across the street. Hence, parking spots are always very limited. Hillary and Ruth are trying to find out whether there is anything we can do about it, for example, have designated graduate student parking.
4. Hillary and Ruth are going to speak to Carlo about having law students swipe their student ID cards in order to have access into the law school during after hours and weekends. This is to prevent a free-for-all problem.
5. Hillary and Ruth are looking for ideas for a Big Sibling Luncheon. They want to know when would be the best time for all the students.
6. Hillary and Ruth said that they would like to put plastic wear in the Student Lounge so law students do not have to go across the street whenever they need utensils. Jen responded that the SBA room has plenty of plastic ware.
7. Hillary and Ruth want to start a cleaning schedule for the refrigerators in the Student Lounge. Hillary and Ruth suggested the fridges should be cleaned every two weeks, on the weeks of our meetings. They will also post a notice to the students that anything left in the fridges will be thrown out if not claimed or cleaned out. Ruth and Hillary volunteered to clean the fridge the first time around.
8. Hillary and Ruth also want to spray down the microwaves every couple of weeks.
9. Hillary and Ruth said that the air conditioning the building is too cold. Jen S. told them to talk to Carlo about it. Jen S. explained that the problem has been fixed before when someone had complained before.
10. Hillary and Ruth want to know if we can have healthier food in our vending machines.
 - a. Chris asked if we have a contact and wanted to know if the people at the cafeteria at Beckman Hall would know.
 - b. Jen B. suggested to call Sudexho.

B. Academic Affairs-Nakesha Dodson

1. Nakesha spoke to Professor Kacer in regards to 3Ls' Bar Review this Spring. Professor Kacer would like to know what dates are bad; she does not want to schedule anything on those weekends.
2. Nakesha said she will talk to Kaveh about funds to be allocated for lunches during the Bar Review sessions.
3. Nakesha said that Professor Kacer would like to provide incentives for 3Ls to stay for the whole sessions. Because Bar Reviews are held on Fridays, Saturdays and Sundays, a lot of students tend to leave after the first half. A suggestion is to have some type of raffle/drawing for certificates at Starbucks, restaurants, etc.
 - a. Sam said SBA should not use our funds that way. 3Ls should want to pass the bar. If they don't want to stay for the latter halves of the courses, that is their problem.
 - b. Nakesha responded that Chapman wants their students to do well on the Bar. Hence, it is important that 3Ls take full advantage of the Bar Review courses. The raffle is just a suggestion. Nakesha would like to know if there are any other ideas out there to create incentives for students to stay.

C. Event Affairs - Constance Trinh

1. Constance would like to know the 1Ls' schedules so she can schedule Bar Reviews around LRW due dates.

D. ABA-LSD-Jennifer Bender

1. Jen B. announced that Chapman has been recognized for its 41% student membership in the ABA. Chapman is currently number nine nationwide and number one in the Ninth Circuit.

V. Unfinished Business

A. 2006-2007 Budget

1. Jen informed the Board that the purpose of reviewing and approving the SBA budget is so the Board can approve funds for activities, like Bar Reviews, without having to have meetings all the time.
2. Kaveh explained to the Board that we don't have this year's information about the SBA Reserves yet. There was a pick-up from Back to School Night, so we can use those funds for School-wide Events this year. The proposed amount for Barrister's Ball this year is \$8,000. Kaveh also informed the Board that we did not budget for any speakers this year. In addition, all the clubs that turned in all required paperwork to Kaveh have received their respective \$500. The color-coded clubs on Kaveh's handouts are ones in which Kaveh had not heard from.
3. Jen suggested that the Board should pass the budget as is and decide on other issues later. Jen said that if the clubs turn in their paperwork on time, they should get the \$500.
4. Kaveh informed the Board that the deadline was last Friday (9/8). His policy is that if the clubs did not meet the deadline, they are not a club until they come before the Board and explain why they missed the deadline. Kaveh added that the school has set up the requirement for paperwork submission. These are clubs on campus so SBA will give them money, so long as they submit all required paperwork.
5. Alex explained to the Board that the SBA gives \$500 to each club. The \$500 is usually not used to its entirety. The money is pulled from our unallocated funds in SBA budget.
6. Motion:
 - a. Kaveh moved to have budget for 2006-2007 approved.
 - b. Jen B. seconded the motion.
 - c. No discussion. No opposition. No abstention. Motion passed.

VI. New Business

A. Women's Club request (by Caroline Kechley)

1. Jen introduced Caroline and informed the Board that Caroline had a proposal to initiate a Women's Club on campus. Jen explained that one of the Board's duties is to review petitions to start new clubs and organizations on campus.
2. Caroline explained that the goal of the Women's Club is to set up mentoring tools geared towards the women at Chapman. The club will hold panels to discuss issues that are of concern to women. Caroline said that she has been in contact with the Women Lawyers Association. A suggestion is to host one of the Association's events at our school to put Chapman's name out there.
3. Caroline had a Constitution ready. The Board did not review the Constitution.
4. Kaveh explained to Caroline that if the petition is approved, he will need the club's by-laws and elections result by the last day of September.
5. Jen excused Caroline and informed Caroline that she will be notified via e-mail.
6. Jen said that the Board must vote to approve the request of the Women's Club, provided that the club provides Kaveh with all the required documents. Jen informed the Board that there used to be a Women's Club at Chapman, but the president of the club graduated. She also said that a Women's Club is common for all schools.
7. Motion:
 - a. Alex moved to approve the formation and funding for the Women's Club.

- b. Hilary amended the motion. Hilary moved to approve the formation and funding for the Women's Club, contingent upon submission of the required paperwork by September 30.
- c. David seconded the motion.
- d. No discussion. No opposition. No abstention. Motion passed.

B. Law student bowling (Bryan)

- 1. Bryan informed the Board that some 3Ls are interested in get-togethers for the law students. Bryan wants to see if students would be interested in forming a bowling league to play games every week or every other week.

C. Bender's report

- 1. Jen B. informed the Board that Mobile Live Scan will be on campus on Tuesday, Sept. 26th and Wednesday, Sept. 27th. Instead of going to other places for their fingerprint scanning, 3Ls can take advantage of this service for \$21/person on campus.
- 2. Jen B. also informed the Board that the school is launching an investigation

VII. Announcements

- A. Jen announced the next SBA meeting will be in two weeks, Wed., Sept. 27th at 8:30 p.m.
- B. Jaclyn added that SBA meetings will be held in the same room (Rm 374) from now on. She will inform the board if anything changes.

VIII. Executive Session

- A. Entered into at 9:10 p.m.
- B. Ended at 9:17 p.m.

IX. Adjournment

- A. Meeting adjourned at 9:17 p.m.