



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
Friday, September 2nd, 2022

Note that the last portion (final ~15 minutes) of the Zoom meeting was not recorded, yielding missing documentation in the minutes for the agenda items covered during that time

I. Call to Order - 1:07 PM

a. Roll Call

- i. Absent: Noora Roushdy

b. Approval of Minutes

- i. Motion: Daniella Benabou
 1. Second: Riya Belani
 - a. Unanimous

c. Approval of Agenda

- i. Motion to remove The Player's Society - Rocky Horror Picture Show Funding Request from new business: Tiffany Le
 1. Second: Bailey Pradhan
 - a. Unanimous
- ii. Motion: Daniella Benabou
 1. Second: Bailey Pradhan
 - a. Unanimous

d. Welcome Guests

II. Public Forum

- a. None

III. Old Business

- a. None



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IV. Committee Reports

- a. Allocations
 - i. Tiffany Le: Funded one career graduate testing, two conference requests, tabled one academic org request, and denied one request appeal. Will be doing more funding request reviews post senate.
- b. University & Academic Affairs
 - i. Daniella Benabou: Met in August and talked about Coco and Conversations that will be getting a name change. Working on where it will be held and the details which will be presented to senate in 1-2 weeks.
- c. Diversity Affairs
 - i. Riya Belani: committee met once in August and met with Dr. Reg and worked on three initiatives for the year. Also has been working with PR on awareness posts. Asked Senators to reach out to Riya or Elyse for campus resources for highlights.
- d. Community Outreach
 - i. Mo Hijazi: communicating with community relations manager and have a line up of Orange circle events they are interested in taking part of. More announcements later about farmers market tabling.
- e. Executive Council
 - i. Alexis Reekie
 - 1. Met with IS&T about collaboration for the upcoming year and will be reaching out to senators to meet frequently with IS&T per their request. Had a Lunch with Sodexo and currently working on an initiative with the diversity affairs committee. More initiatives are in the works and will be announced and discussed next week.
 - ii. Mac Francini
 - 1. After this senate and next week's senate, summer training for the Senate will be completed. Working with the facilities team on eco



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friendly projects and a green fund that will be announced in the coming weeks. Looking over operating documents to changes.

Discussed campus density and narcan access with Dean Price as well.

iii. Elyse Crimmins:

1. Working with the DEI committee to get monthly posts out and providing resources. Asking senators to provide any resources for a weekly 'resources of the week' post. If senators have any initiatives or events to send over information to advertise them. There will be a bulk order more sga materials and open to ideas and input from senators.

iv. Whitney Gassmann Mennes:

1. Universal conference application is live and can be found at chapman.submittable.com/submit and the funding application will be updated. This includes funding from the following: the colleges, the CUE, and campus partners. Reach out for questions about funding and the internal senate line.

V. New Business

a. Chapman Sports Broadcast Network Funding Request

- i. Tiffany Le: a representative from the Chapman Sports Broadcast Network for media equipment for \$1787.38.
- ii. Ben Sherman: recently established club but has been helping broadcast 95% of Chapman sports events for about a decade. Want to establish a better sense of themselves on campus and give more opportunities for students to get into the field of live broadcasting. Wanting to provide more contacts to industry professionals and bring in speakers later on. The



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request is more for promotional materials, media badges, banners and more gameday materials.

- iii. Mo Hijazi: have you reached out to Chapman Radio to discuss potential partnerships?
- iv. Ben Sherman: already been working with them to simultaneously cast all football games but are looking to further expand presence and events.
- v. Rachel Burns: The budget mentions meals on game days, up to \$300 per game day, if the event is on campus and over \$250 it has to be from sodexo.
- vi. Elyse Crimmins: If approved, any materials purchased must have the Chapman SGA logo since it comes from SGA funding.
 - 1. Motion to approve in the full amount of \$1787.38: Daniella Benabou
 - a. Second: Mo Hijazi
 - i. Unanimous

b. Payroll and Fellowship Bylaw Proposal

- i. Laney Logue: trying to change the percentage in the bylaws, Article VI, section 1, from 18% to 23.5% for funding for payroll and fellowship.
- ii. Whitney Gassmann Mennes: Past bylaws the 18% was already exceeded, this is to update and make sure SGA is staying within the bounds of the Operating documents.
 - 1. Motion to approve the Bylaw changes from 18% to 23.5%: Sydney Peifer-Picard
 - a. Second: Riya Belani
 - i. Unanimous

c. Budget Reallocation Proposal

- i. Whitney Gassmann Mennes: The breakdown spreadsheet of both the payroll and fellowship budget updates were shared with all of SGA. Moving and compensation for payroll changes and adding YOU at Chapman as a line



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item. The budget is shared with $\frac{1}{3}$ IS&T , $\frac{1}{3}$ SGA, and $\frac{1}{3}$ with Fitness Rec and Wellness services. This was reduced from last year based off of contract terms and the amount is ~\$3,000. The color coded lines on the doc are as follows: green increases, yellow reductions. Will be pulling some funding from conference and co-sponsorships ~\$5,000. Would end up matching last year's fund.

- ii. Mo Hijazi: Are there numbers on how many students are using YOU at Chapman?
- iii. Alexis Reekie: I have them, but not with me at the moment and can send them out at a later time.

- 1. Motion to approve the budget reallocation proposal: Daniella Benabou

- a. Second: Nicole Drew

- i. Opposition: Mo Hijazi

- a. Crean Fall Kickoff Senate Line Funding Request

- iv. Rachel Berns: Last fall and spring, a Crean specific initiative with SGA funding was hosted, a career and resource event. Proposing another career meet and greet event. Casual informational and social event to meet their senator and career services team. Increases engagements with new students and returners with under utilized resources. Will be held Wednesday, September 14th from 11 am - 2 pm. People do not need to be a part of Crean hall to attend. They had ~100 students come to each event and got a lot of positive feedback from staff and students. Plans to promote include flyers on campus, announced at orientation, and signage will be around Crean hall. The funding request itself from SGA is asking for 8 32oz Contra jugs, \$12 per jug. Should serve ~50 people. Total amount is \$96 for the jugs making a \$100 funding request.



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- v. Whitney Gassmann Mennes: Wanted to clarify that in the SGA line there is currently \$10,000 in the Senate line.
 - 1. Motion to approve the Crean Fall Kickoff Senate Line Funding Request in the full amount of \$100: Mo Hijazi
 - a. Second: Misty Vu
 - i. Unanimous

VI. Open Forum

- a. Mo Hijazi: The current amount allocations can be approved is \$1000, amounts are becoming much greater and I think the amount should be moved to \$2000, if we did want to increase this amount what are the steps to do this?
 - i. Whitney Gassmann Mennes: I believe that is in either SGA or allocation committee bylaws that would need to be approved with a whole senate vote and proposal.
- b. Mo Hijazi: When we want to change something in the Bylaws there has to be a 2/3rds vote campus wide?
 - i. Mac Francini: a campus wide vote needs to happen to change the constitution but we can still amend it.
 - ii. Alexis Reekie: It's 20% of campus population, not 2/3rds.
 - iii. Whitney Gassmann Mennes: It's a 2/3rds vote by the senate to make bylaws changes.
- c. Daniella Benabou: at the sodexo lunch they mentioned they'd be doing a survey and asked if any senators wanted to be involved and be a student representative in a week or two.
 - i. Rachel Berns: they were also looking for students to join the culinary council, if anyone is interested or knows anyone, reach out.



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- d. Rachel Berns: Talking with the Provost office about class sizes and being unfairly large. Hitting a wall and if any college senators had information about their largest class size/ average class size is to send it over.
- i. Sydney Peifer-Picard: I can probably help, our class sizes are extremely small and on an educational level, I'm having a meeting with Dean Miller on the 7th and that can be brought up, research with most effective schooling strategies has to do with that.
 - ii. Tiffany Le: I can help as well and use some Fowler resources.
 - iii. Mo Hijazi: What is the end goal here? To expand classes?
 - iv. Rachel Berns: Currently the goal is to hire at least one, if not more, full time instructors. Crean is sitting at a 70:1 faculty student ratio, while campus is 23:1.
 - v. Mo Hijazi: I think it would be interesting to compare the lower and upper division classes especially with such a large freshman class. For example, Gen Chem is at ~90 students while the upper classes sit at around 20 max.
 - vi. Daniella Benabou: Argyros has just added a bunch of new faculty and I can ask how/ what the reason for the increase was. They hired around 10 more staff.
 - vii. Adi Takei: I understand being in Dodge and most classes are around 20 outside of screenings which is 65.
- e. Lauren Bramlett: Copa dance is having an issue since the new dance building was supposed to be ready and it's not so for classes, some are in Sandu now. Many students only have 10 minutes between classes and getting from one class to another especially in the distance of the dance classes to sandhu is very far and you can only park on floors 5-6 in Jim Miller. Working on getting parking passes for dance students and faculty for the conference lot. Does anyone have any contacts or suggestions on who could help with that



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- i. Mac Francini: Parking was brought up with the meeting with Dean Price today as there were so many concerns campus wide. Hopefully it will help since it's already on the Dean and administrative support mind and feel free to reference our conversation.
- f. Daniella Benabou: I have already emailed public safety but, my freshman year there used to be an officer at the crosswalk by the field and the dorms right off of grand street, and it helped with the flow of traffic and students safety. I've asked if a P Safe officer would be able to do this during busy foot traffic hours.

VII. Announcements

- a. Anya Nguyenkhoa: Up until the 9th is our filing period so if you know anyone who is interested in senate positions in the school of communications, diversity, leisure, civic, and lowerclassmen feel free to direct them to our engagement page for the elections packet.
- b. Elyse Crimmins: if you'd like to do a senate takeover and/or during an event or initiative you're doing please reach out. Our goal is for about one a month.
- c. Adi Takei: On the 17th it is Chapman day at the farmers market you get a discount with your Chapman ID. If you are interested in representing Chapman for tabling please reach out.
- d. Laney Logue: Sent out application for Review board and in need of more applicants. 4 candidates are needed by the end of the second week of school.

VIII. Adjournment - 1:54 PM

- a. Motion: Daniella Benabou
 - i. Second: Riya Belani
 - 1. Unanimous