

Obtaining Verified Tax Information

For academic year 2022-2023, your 2020 taxes must be verified. The preferred method to verify income is by using the **IRS Data Retrieval Tool (DRT)** on your FAFSA at **studentaid.gov**. Most students will be eligible to use the DRT. If not, here are additional options:

A 2020 Tax Return Transcript may be obtained through:

- Online Request – Go to www.irs.gov/transcript. Click “Get Transcript Online” or “Get Transcript by Mail”.
- Telephone Request – 1-800-908-9946.
- Paper Request – IRS Form 4506-T. Check box #6a. Form must be sent to the IRS directly.

Verification of Non-Filing may be obtained through:

- Online Request – Go to www.irs.gov/transcript. Click “Get Transcript Online”.
- Paper Request – IRS Form 4506-T. Check box #7. Form must be sent to the IRS directly.

Amended Tax Returns: If you or your spouse filed an amended 2020 tax return, submit a signed copy of the 1040X form in addition to the 2020 tax return transcript.

Foreign Tax Returns: Submit a signed copy of the 2020 income tax return that was filed with the relevant tax authority.

C. STUDENT Income Information – check the box that applies:

<input type="checkbox"/>	I have uploaded 2020 tax information via the IRS Data Retrieval Tool on the FAFSA.
<input type="checkbox"/>	I have attached the 2020 IRS Tax Return Transcript.
<input type="checkbox"/>	I earned wages in 2020 but, was not required to file taxes. I have indicated how much I earned in the section below, attached my W-2s, and attached a “Verification of Non-Filing” letter from the IRS.
<input type="checkbox"/>	I did not earn wages in 2020 and was not required to file taxes. I have indicated zero earnings in the section below and attached a “Verification of Non-Filing” letter from the IRS.

Student wages earned from work (only complete if student DID NOT file taxes).

Employer's Name	Amount Earned
	\$
	\$

D. SPOUSE Income Information – check the box that applies:

<input type="checkbox"/>	I have uploaded 2020 tax information via the IRS Data Retrieval Tool on the FAFSA.
<input type="checkbox"/>	I have attached the 2020 IRS Tax Return Transcript.
<input type="checkbox"/>	I earned wages in 2020 but, was not required to file taxes. I have indicated how much I earned in the section below, attached my W-2s, and attached a “Verification of Non-Filing” letter from the IRS.
<input type="checkbox"/>	I did not earn wages in 2020 and was not required to file taxes. I have indicated zero earnings in the section below and attached a “Verification of Non-Filing” letter from the IRS.

Spouse wages earned from work (only complete if spouse DID NOT file taxes).

Employer's Name	Amount Earned
	\$
	\$

E. Sign this Worksheet

Each person signing this worksheet certifies that all of the information reported on it is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

STUDENT SIGNATURE

STUDENT ID NUMBER

DATE