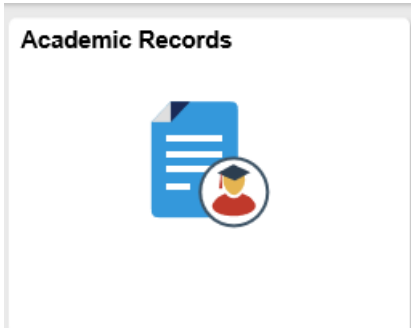


Academic Records - Undergraduate Reference Guide

NAVIGATING YOUR STUDENT CENTER








STUDENTCENTER.CHAPMAN.EDU

Enter User ID and Password



The 'Academic Records' tile contains the following:

- **COURSE HISTORY**
 - Displays all coursework taken or in progress at Chapman, transfer, or test credit (AP, IB credit)
 - Displays total earned credits
- **VIEW GRADES**
 - Displays grades and GPA information for each term taken at Chapman
- **ENROLLMENT VERIFICATION**
 - Request enrollment verifications
- **VIEW UNOFFICIAL TRANSCRIPT**
 - Request to view "unofficial transcript"
- **REQUEST OFFICAL TRANSCRIPT**
 - Request "official" transcripts through Parchment Online Self-Service
- **VIEW MILESTONES**
 - For Law School students only
- **TRANSFER CREDIT REPORT**
 - Displays transfer credit from all external institutions as well as test credit (AP, IB credit)

 Course History
 View Grades
 Enrollment Verification
 View Unofficial Transcript
 Request Official Transcript
 View Milestones
 Transfer Credit Report