



From the Office of the Vice President for Research
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Update on Phase 4 Research and Creative Activity

As Chapman transitions to return-to-campus and implementation of state health and safety requirements, it is time to transition to Phase 4 Research and Creative Activities effective **July 6, 2021**. This corresponds to the decision of [return-to-campus](#) for all faculty, staff and students and the [new guidelines for indoor facilities](#) that conform with State and local guidelines.

What is Included in Phase 4 Activities?

- Permits all research and creative activities that personnel can perform while complying with [Chapman guidelines and directives](#).
- Research or creative activities that occur on campus or off campus.
- Invited guests, visitors and human research subjects (including their family members and/or caregivers) may participate in research activities. Investigators must ensure that invited guest and visitors comply with [Chapman guidelines and directives](#) and any other safety protocols established by the investigator.

What are the COVID-19 Safety Requirements?

- All activities must comply with [Chapman guidelines and directives](#). These include training, daily screening, face covering and testing (depending on vaccination status), and hand washing.
- All off campus activities must comply with all requirements, directives and guidance issued by the entity managing the location or site where personnel will perform the off-campus activities.
- For the safety and well-being of researchers and human subjects, investigators are responsible for maintaining a record of invited guests, visitors and human research subjects (name and contact information) for contact tracing purposes. These records should be kept separate from the research study records.
- Investigators/Researchers may establish more restrictive requirements, safety protocols, or protective measures applicable to their research or creative activity program.
- Site Specific Plans will no longer be needed as part of Phase 4 activities.

When and How will Activities Transition to Phase 4?

- Chapman will start the transition to Phase 4 activities on July 6, 2021.

- Chapman will remain in Phase 4 until notified by the Vice President for Research who could announce an end to the phased-research program depending on university, state and local requirements or move to an earlier phase due to prevailing circumstances/conditions.

Who Should I Contact with Questions?

Please contact Vice President for Research, Tom Piechota, (piechota@chapman.edu, 714-628-2897) or Director of Research Integrity, Michael Briggs (mibriggs@chapman.edu, 714-628-7201) with questions and comments about Phase 4 activities.