

International Internship Budget Worksheet

Please share this worksheet with your financial supporters for your study abroad.

Below is a list of possible expenses and is not meant to be all-inclusive. For additional details on each budget item, please see reverse side. Discuss the specific program inclusions with the internship provider.

Program Cost

Use the upper range price for budgeting purposes \$ _____

Tuition

Summer per credit cost, see Student Business Services for rates
(or waived with one-time tuition waiver—see page 2 for details) \$ _____

Airfare

Roundtrip fare, taxes, baggage, and seats \$ _____

Passport/Visa Costs

Passport application/renewal fee and visa costs, if applicable \$ _____

Trip Cancellation Insurance (optional)

Secure a quote online at [Travel Insured](#) \$ _____

Meals

Meal inclusions vary by program \$ _____

Personal Expenses

Transportation, souvenirs, entertainment, etc. \$ _____

Total Estimated Program Cost

\$ _____

One-Time Tuition Waiver (if eligible) - \$ _____

Scholarships (if awarded) - \$ _____

Financial Aid (if applicable) - \$ _____

Total Estimated Out-of-Pocket Cost

\$ _____

International Internship Budget Details

Program Cost

International Internships are advertised on the [Global Gateway](#) and [CGE website](#) using a price range; use the highest price for budgeting as the final cost will never exceed this number.

Tuition

Summer per credit tuition cost applies, visit the [Student Business Services website](#) for the most current rates.

One-Time Tuition Waiver

The [One-Time Tuition Waiver](#) is available for eligible students and may waive up to 4 credits of tuition for a an International Internship. Visit [Student Business Services](#) to determine your eligibility and apply.

Airfare

Roundtrip fares vary depending on departure location and destination, possible airline baggage fees, and seat charges. Consider using frequent flyer miles, if eligible.

Passport/Visa Costs

Visit the [U.S. Department of State website](#) for new/renewal passport instructions and fees for U.S. citizens. Passports must be valid for at least 6 months after the program end date. Check your host country's Consulate website for specific visa/immigration fees and procedures.

Trip Cancellation and Interruption Insurance (optional)

Chapman University encourages you to purchase **optional Trip Cancellation and Interruption Insurance**. Once you submit all application requirements to enroll in a Travel Course, you are financially responsible for the entire cost of the Travel Course program, even if you cannot participate. Please consider this Insurance to address your financial risk should something unforeseen happen. Collect a quote by contacting your preferred insurance carrier or online at [Travel Insured](#), or phone 1-800-243-3174. To receive this Insurance, you must purchase it within 21 days after submitting your non-refundable deposit. This Insurance is a personal choice and not required for a Chapman University Travel Course. For more information, visit [Risk Management](#).

Meals

Meal inclusions vary by program location and accommodation type (apartment vs homestay). Be sure to factor in appropriate weekly grocery costs and meals while traveling.

Personal Expenses

These expenses may include transportation to/from the airport, daily commuting on public transportation, souvenirs, entertainment, personal traveling before or after program dates, luggage, backpack, adapters, money/passport belt, and weather/hiking gear.

Scholarships

Visit the [CGE Scholarships website](#) to find a list of available scholarship opportunities. Scholarship opportunities are also available through the program providers.

Financial Aid

Speak with your [Financial Aid Advisor](#) to see if it is possible for your financial aid package to be adjusted to include the additional costs of participating in a summer International Internship.