

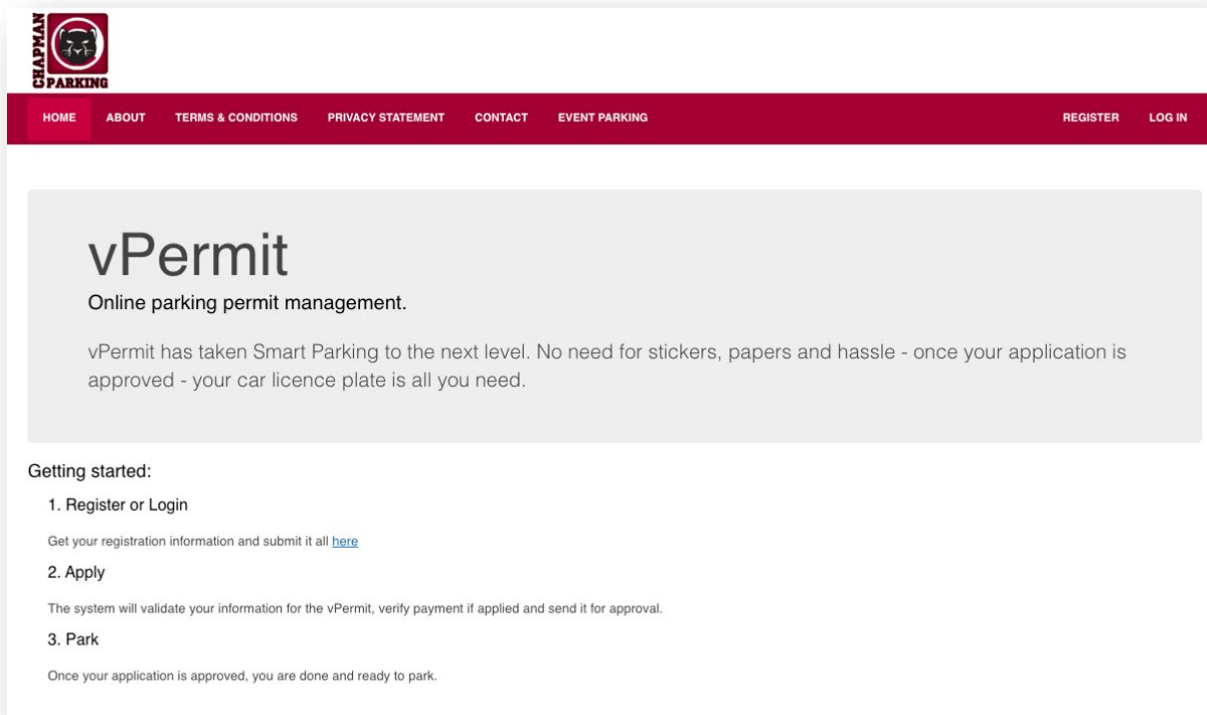
Registering For a Chapman Parking Permit



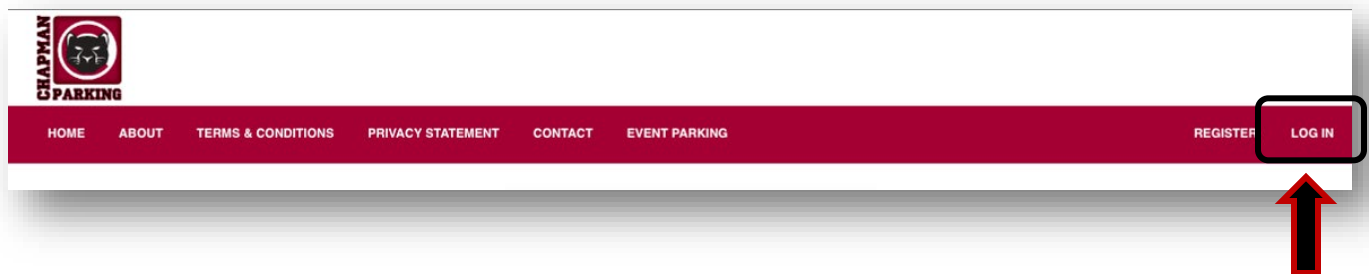
Or <https://vpermit.com/chapman>

**** ALL PARKING PERMITS AVAILABLE FOR STUDENTS, STAFF, FACULTY AND ADJUNCT FACULTY MEMBERS ARE VIRTUAL. YOU MUST REGISTER FOR THE PARKING PERMIT ONLINE TO BE VALID TO PARK. PARKING PRIVILEGES WILL BE CONFIRMED VIA LICENSE PLATE READERS.**

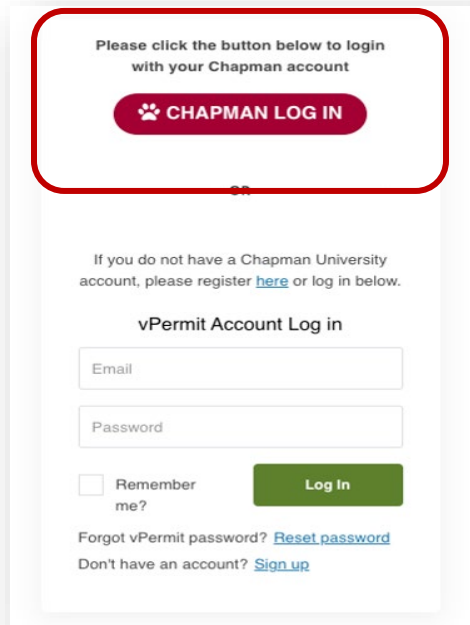
Access the Parking Permit portal via the above listed link or QR code



Click "Login" in the top right-hand corner of the Welcome page



Click the “Chapman Login” button



Please click the button below to login with your Chapman account

CHAPMAN LOG IN

If you do not have a Chapman University account, please register [here](#) or log in below.

vPermit Account Log in

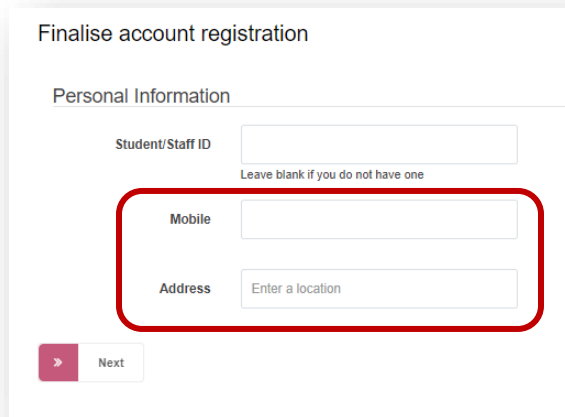
Email

Password

Remember me?

Forgot vPermit password? [Reset password](#)
Don't have an account? [Sign up](#)

Upon your first login, the below page will load. Enter your Chapman ID, mobile number and address (to be used only for vehicle related notifications/items as stated in our privacy policy at the bottom of the page).



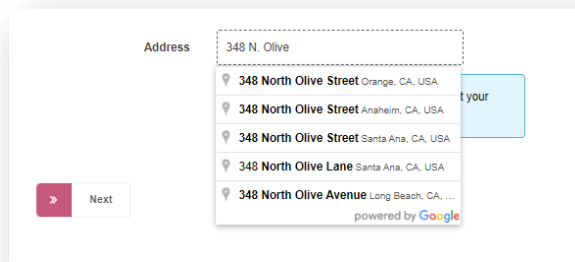
Finalise account registration

Personal Information

Student/Staff ID
Leave blank if you do not have one

Mobile

Address



Address

- 348 North Olive Street Orange, CA, USA
- 348 North Olive Street Anaheim, CA, USA
- 348 North Olive Street Santa Ana, CA, USA
- 348 North Olive Lane Santa Ana, CA, USA
- 348 North Olive Avenue Long Beach, CA, ...

powered by Google

The address field will provide options as you type that you can select from the drop down. When selecting from the listed options, it will prompt you to confirm the address.

Please confirm the address below

It appears the automatic address completion returned a different property. Please correct and confirm the information below:

House Number	<input type="text" value="348"/>
Street	<input type="text" value="N"/>
Suburb	<input type="text" value="Orange"/>
Postcode	<input type="text" value="92866"/>

(If any of the above is incorrect, please update manually)

Once confirmed, click Next.

Click “Apply for a vPermit”

My Permits

Permits Information

⚠ You do not have any permits.

Select your permit from the drop-down list.

Select your Permit

Permit Information

Student/Staff ID jappleseed@chapman.edu - Staff

Please select a permit

Enter the License plate of your vehicle(s).

The screenshot shows a web form titled "Select your Permit". Under the "Permit Information" section, the "Student/Staff ID" is "jappleseed@chapman.edu - Staff". A dropdown menu for "Please select a permit" is set to "Visitor 2023/2024 (Price: \$0)". Below this, there are five input fields for license plates, labeled "Vehicle 1" through "Vehicle 5". "Vehicle 1" contains "ABC123" and "Vehicle 2" contains "DEF234". "Vehicle 3", "Vehicle 4", and "Vehicle 5" all contain the text "Optional (License Plate)". A "Next" button is located at the bottom left of the form.

Confirm your information entered is correct (any typos in license plate may result in a citation being issued to your vehicle).

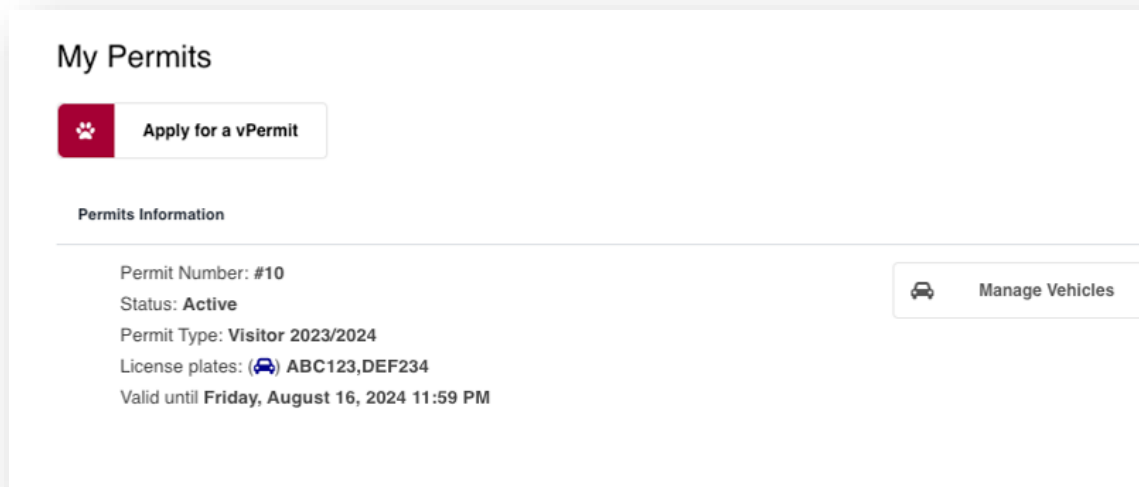
The screenshot shows a "Permit Confirmation" dialog box. It displays the selected permit: "Permit/Price: Visitor 2023/2024 (Price: \$0)". The "Zones" listed are: "14725 Alton Pkwy., 9401/9501 Jeronimo, 9701 Jeronimo, Anderson Structure, Barrera Structure, Becket Lot, Cypress Lot, Knott Studios Lot, Palm Lot, West Campus Structure, West Palm Industrial Lot". The "License Plate(s)" are listed as "ABC123,DEF234". A bullet point states: "Vehicles can be managed from the My Vehicles tab of your online account once your permit has been activated". At the bottom, there is a checkbox with the text "I have read, and agree to the [Chapman Parking Policy](#)". "Activate" and "Cancel" buttons are at the bottom right.

Click the "Chapman Parking Policy" link to review the policy before clicking the check box that you agree. All constituents that register for a parking permit must review and agree to the parking policy.

Click "Activate" to complete your registration.

Your active permit will then show on the main screen of the “My Permits” page.

Be sure you make note of the “Valid until” date so you are aware of when your permit needs to be renewed.



Active license plates/vehicles will be listed on this page as well and can be edited by clicking the “Manage Vehicles” button on the right side of the page.

Any issues registering or general questions can be emailed to Parking & Transportation Services at Parking@chapman.edu