

Student Business Services

How to Access your 1098-T Tax Statement

This tutorial covers how access your 1098-T Tax Statement

- 1. Login to the Studentcenter.chapman.edu
- 2. On the Student Center homepage, select the *Financial Account*.
- 3. Click on "Access ePay" from the menu, and then select the "Access ePay".

🔇 Student Center Homepage	Access ePay	Â	:			
Account Summary	Access ePay		_			
Access ePay	Use the Access ePay button for the following services:					
Account Activity	Make a Payment - Credit/debit cards are not accepted for tuition and fees on the student account View Billing Statements Payment Plans - Enroll/View/Pay					
Rayment History	story - Purchase Tuition Insurance - Set up Panther Partner Authorized Users - Set up an eRefund Account - Acknowledge Tuition Withdrawal Policy					
_ð Pending Financial Aid						
👺 Make an eDeposit	Access ePay					

- 4. Scroll down to the "Statements" section and find the "Your latest 1098-T Tax Statement" section.
- 5. Click "View Statements".

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Announcement	Student Account		
Welcome to Chapman University ePay!	Balance	\$0.0	
Payment plans are term specific. You must enroll each eligible term.	View Activity	Enroll in Payment Plan Make Payment	
	Statements		
to review balances after Pending Aid, click View Statements in the Statements box and select your Most Recent Billing Statement	Your latest eBill Statement (1/31/23) Statement : \$0.00	View Statements	
	Your latest 1098-T Tax statement		



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6. Find the calendar year and click "View".

Statements					
Billing Statements	1098-T Tax Statements				
1098-T Tax Statement					
Tax Year		Action			
2023		View			
2022		View			
2021		View			

7. Select the View/Print Statement.

Т	Tax Document Information						
	This site uses Pop-up windows for printing your tax documents. Please be sure to turn off your Pop-up blocker for this site. To turn off your Pop-up blocker, visit the Tools or Settings menu for your specific browser.						
	YOUR TAX STATEMEN	Т					
:	STATEMENT DETAIL FOR CURRI	ENT REPORTING PERIOD					
	1098-T STATEMENT			Hide Details »			
	Status: Reporting Institution: Delivery Address:	Delivered US Mail Chapman University	Tax Year: 2023	View/Print Statement » You must turn off your pop-up blocker to view and print the tax form.			