



CHAPMAN UNIVERSITY

ALLOCATIONS COMMITTEE MEETING AGENDA

WEDNESDAY, April 12th, 2023

I. Call to Order – (4:08)

a. Roll Call

- i. **Present:** Pamela, Lauren, Cintya, Tiffany
- ii. **Absent:** Cristina and Richie

b. Approval of Minutes

- i. **Motion:** Cintya (4:08)
 1. **Second:** Pamela (4:09)

c. Approval of Agenda

- i. **Motion:** Cintya (4:09) - *add chapman fem, cintya felix, SOC, Nicole Drew's funding requests to new business*
- ii. **Second:** Lauren (4:09)

II. This Week's SGA Budget (might change)

- a. **Academic Orgs:** \$16,159
 - i. **Career and Graduate** \$1,404
 - ii. **Academic Conference** \$1,324.28
- b. **General Conference:** \$9,852
- c. **Student Organizations:** \$23,390
- d. **Co-Sponsorship:** \$839

III. Old Business

i. **American Chemical Society– (4:10)**

1. **Event Date (if applicable):** N/A

2. **Description:** T-Shirts for ACS
3. **Funding Line:** Academic Orgs
4. **Amount:** \$1,857
5. **Discussion/Questions:**
 - a. **Tiffany** – no updates so far, no representative during senate, we could bring to senate and hope rep is there. Easier to communicate with a rep there. Potentially email tonight and mention bringing to senate
 - b. **Lauren**- Agree, we should invite them to senate through email

6. Motion to recommend to...fund in partial \$1800

- a. **Cintya** – (4:13)
 - b. **Second:** Pamela – (4:13)
 - i. **Yes:** unanimous
 - i. **No:** XXX
 - i. **Abstentions:** XXX
 - i. **Motion Passed** / Motion Failed.
- ii. **Kapamilya/KASA/NSU/Pua'Ikeana– (4:14)**
1. **Event Date (if applicable):** April 28, 2023
 2. **Description:** Cross Cultural Formal
 3. **Funding Line:** Student Orgs
 4. **Amount:** \$6,925
 5. **Discussion/Questions:**
 - a. **Whitney** – student org/legal updates- they are working to get DJ contract voided, getting ICA signed, trying to get venue contract voided but student did pay \$1000 already in deposit, in progress. We can table but it would have to go to senate next week. If approved, it is contingent on student org and chapman fiscal policy

- b. **Tiffany** – not sure about retroactive reimbursement for security deposit, can't fund bev/bar, biggest concern is just deciding what to recommend and student orgs can handle contracts
- c. **Tiffany** – beverage cost is \$750 not including alcohol. Opportunity drawing costs (squishmallows, air fryer), don't really reach as many students as possible, so we don't typically fund. \$1000 reimbursement contingent
- d. **Pamela** – lets send it to senate without a rec, they can table it there if they want

6. Motion to send to senate without a rec (4:22)

- a. **Pamela**– (4:34)
- b. **Second: Cintya**– (4:23)
 - ii. **Yes:** unanimous
 - ii. **No:** XXX
 - ii. **Abstentions:** XXX
 - ii. **Motion Passed** / Motion Failed.
- iii. **Accounting Society [01] – (4:23)**
 - 1. **Event Date (if applicable):** May 12, 2023
 - 2. **Description:** Annual Spring Banquet
 - 3. **Funding Line:** Academic Orgs
 - 4. **Amount:** \$8,000
 - 5. **Discussion/Questions:**
 - a. **Tiffany** – have received revised spreadsheet, numbers are making more sense/adding up more. Alcohol will be funded by accounting society funds. Sodexo number was typo for last year, new one accurate. Photographer fee included (we can comfortably deny other request – it was an overlap).

Another option is working with signature to drive costs down. (Total adds to \$7864.74)

- b. **Cintya** – why such a price increase from last year
- c. **Tiffany** – perhaps not funding the photographer, maybe just décor and food
- d. **Cintya** – photography is outside the realm of funding for an accounting society compared to a music festival
- e. **Lauren** – other orgs have a lot lower rates for photography, maybe we could recommend a different org, but then they have to redo contract. Haven't ever funded photographer for academic org, lacking precedent.
- f. **Tiffany** – for a banquet, food and décor more important than photography

6. Motion to recommend to...fund in partial of \$7002.70 (4:33)

- a. **Cintya**– (4:33)
- b. **Second:** Lauren – (4:34)
 - iii. **Yes:** unanimous
 - iii. **No:** XXX
 - iii. **Abstentions:** XXX
 - iii. **Motion Passed** / Motion Failed.

iv. **Accounting Society [02] – (4:34)**

- 1. **Event Date (if applicable):** May 12, 2023 X
- 2. **Description:** Photographer for Accounting Society Banquet
- 3. **Funding Line:** Academic Orgs
- 4. **Amount:** \$862
- 5. **Discussion/Questions:**
 - a. **Tiffany** – in request above, already discussed
 - b. **NAME** - XXX
- 6. **Motion to...Deny**

- a. **Lauren** – (4:35)
 - b. **Second: Cintya**– (4:35)
 - iv. **Yes:** unanimous
 - iv. **No:** XXX
 - iv. **Abstentions:** XXX
 - iv. **Motion Passed** / Motion Failed.
- v. **Primetime Television Club** – (4:35)
 - 1. **Event Date (if applicable):** ?No date
 - 2. **Description:** Production of our pilot
 - 3. **Funding Line:** Academic Orgs
 - 4. **Amount:** \$500
 - 5. **Discussion/Questions:**
 - a. **Tiffany** – still missing information and cannot make an educated guess, will email today
 - b. **NAME** - XXX
 - 6. **Motion to...table**
 - a. **Lauren** – (4:36)
 - b. **Second: Cintya**– (4:36)
 - v. **Yes:** unanimous
 - v. **No:** XXX
 - v. **Abstentions:** XXX
 - v. **Motion Passed** / Motion Failed.
- vi. **Calliope Art & Literary Magazine** – (4:37)
 - 1. **Event Date (if applicable):** May 7, 2023
 - 2. **Description:** Calliope Spring 2023 Launch Party
 - 3. **Funding Line:** Academic Orgs
 - 4. **Amount:** \$700
 - 5. **Discussion/Questions:**

- a. **Tiffany** – during senate it was mentioned that English department might be funding
- b. **NAME** - XXX
- 6. **Motion to...XXX**
 - a. **NAME** – (TIME)
 - b. **Second: NAME** – (TIME)
 - vi. **Yes:** XXX
 - vi. **No:** XXX
 - vi. **Abstentions:** XXX
 - vi. Motion Passed / Motion Failed.

vi. Reviewal of the Allocations Template

- 7. **NAME** – XXX

IV. Funding Request Appeals

- i. **Chapman Red Cross – (4:38)**
 - 1. **Event Date (if applicable):** N/A
 - 2. **Description:** XXX
 - 3. **Funding Line:** XXX
 - 4. **Amount:** \$XXX
 - 5. **Discussion/Questions:**
 - a. **NAME** – XXX
 - b. **NAME** - XXX
 - 6. **Motion to...table**
 - a. **Cintya** – (4:39)
 - b. **Second: Pamela**– (4:39)
 - i. **Yes:** unanimous
 - i. **No:** XXX

- i. **Abstentions:** XXX
- i. **Motion Passed** / Motion Failed.

V. **New Business**

a. **Senate Requests (Requests that are \$1000+)**

i. **Nicole Drew – (4:39)**

1. **Event Date (if applicable): April 27, 2023**
2. **Description:** Chipotle Catering
3. **Funding Line:** Co-Sponsorship
4. **Amount:** \$214
5. **Discussion/Questions:**
 - a. **Tiffany** – requesting money for chipotle
 - b. **Cintya** – going to be a career advising session
 - c. **Tiffany** – great initiative

6. **Motion to recommend to...fund in full**

- a. **Cintya** – (4:41)
- b. **Second:** Lauren – (4:41)
 - i. **Yes:** unanimous
 - i. **No:** XXX
 - i. **Abstentions:** XXX
 - i. **Motion Passed** / Motion Failed.

ii. **Cintya Felix – (4:41)**

1. **Event Date (if applicable): April 26, 2023**
2. **Description:** In collaboration with SGA and cross-cultural center
3. **Funding Line:** Co-Sponsorship
4. **Amount:** \$445.72
5. **Discussion/Questions:**
 - a. **Cintya** – CCC got a new mural, and they want to have a tabling event for DEI, sodexo catering, have to buy sodexo

water. CCC covers 100% of mural reveal expenses and 50% of tabling expenses. Will be on AF south patio

- b. **Lauren** – great event should be funded, and good collaboration with CCC

6. **Motion to recommend to...fund in full**

- a. **Pamela** – (4:44)

- b. **Second: Lauren**– (4:44)

- ii. **Yes:** pamela, lauren

- ii. **No:** XXX

- ii. **Abstentions:** cintya

- ii. **Motion Passed** / Motion Failed.

b. **Requests that are under \$1,000:**

- i. **Chapman Feminists** – (4:45)

- 1. **Event Date (if applicable):** April 18th

- 2. **Description:** Plants, pots, painting supply for club meeting

- 3. **Funding Line:** Student Orgs

- 4. **Amount:** \$78.52

- 5. **Discussion/Questions:**

- a. **Lauren** – cheap event and chapman fem doesn't request too often

- b. **Cintya** – has the flyer been approved by elyse? Its cute

- 6. **Motion to...fund in full**

- a. **Lauren** – (4:47)

- b. **Second: Cintya**– (4:47)

- i. **Yes:** unanimous

- i. **No:** XXX

- i. **Abstentions:** XXX

- i. **Motion Passed** / Motion Failed.

- ii. **Iranian Student Cultural Organization** – (TIME)

1. **Event Date (if applicable):** April 22, 2023
2. **Description:** ISCO Family Night
 - a. Decorations
 - b. Flowers
 - c. Catering (Sodexo)
3. **Funding Line:** Student Orgs
4. **Amount:** \$930
5. **Discussion/Questions:**
 - a. **Tiffany** – This will be a fundraising event.
 - b. **Cintya** – ratio between students to non-chapman students
15:45
 - c. **Tiffany** – will be selling tickets so they would be making a profit
 - d. **Lauren** – could we fund contingent on not selling tickets?
Or would they not be able to cover all tickets costs? In favor of funding and the having a conversation
 - e. **Tiffany** – might be using some to fund for graduation cords, not allowed
 - f. **Cintya** – under word count in statement
 - g. **Lauren** – if they do make a profit it could go towards future events and not have to fund for other things. Make sure they go through chapman ticketing not outside in order to follow chapman fiscal policy.

6. Motion to...fund in full contingent with following chapman fiscal policy

- a. **Cintya**– (4:53)
- b. **Second: Lauren**– (4:53)
 - ii. **Yes:** unanimous
 - ii. **No:** XXX

ii. **Abstentions:** XXX

ii. **Motion Passed** / Motion Failed.

iii. **SoC Trailblazers Program – (4:53)**

1. **Event Date (if applicable): April 25th**

2. **Description:** networking workshop

3. **Funding Line:** Co-Sponsorship

4. **Amount:** \$26

5. **Discussion/Questions:**

a. **Tiffany** – just requesting drinks (take home jugs), contra, at CCC. Seems cute and not high request

b. **Cintya** – simple, straightforward

c. Lauren – inexpensive and good

6. **Motion to...fund in full**

a. **Pamela**– (4:55)

b. **Second: Lauren**– (4:55)

iii. **Yes:** unanimous

iii. **No:** XXX

iii. **Abstentions:** XXX

iii. **Motion Passed** / Motion Failed.

iv. **Orange County Association of Environment Professionals ; (TIME)**

1. **Event Date (if applicable):** April 28, 2023

2. **Description:** OCAEP Camping Event – Reconnecting with Nature

a. Campsite

b. Gas (Is it be the Gas Mileage?) -- 100 mile for round trip

c. Food

3. **Funding Line:** Academic Orgs

4. **Amount:** \$327

5. **Discussion/Questions:**

- a. **Tiffany** – not sure about cars, mileage per university/IRS is \$65.5 per mile. Could fund in full but explain they will not get extra money for mileage if allocated but not spent that much
 - b. **Lauren** – fund now because financial assistants check mileage accountability
- 6. **Motion to...fund in full**
 - a. **Lauren**– (4:59)
 - b. **Second: Pamela** – (4:59)
 - iv. **Yes:** unanimous
 - iv. **No:** XXX
 - iv. **Abstentions:** XXX
 - iv. **Motion Passed** / Motion Failed.
- v. **Club 55 – (5:01)**
 - 1. **Event Date (if applicable):** May 1, 2023
 - 2. **Description:** Club 55's 104 Days of Summer Bash
 - a. Invention Building (Craft Materials)
 - b. Prize Basket
 - 3. **Funding Line:** Student Orgs
 - 4. **Amount:** \$213
 - 5. **Discussion/Questions:**
 - a. **Tiffany** – invention building materials
 - b. **Lauren** – is prize basket an opportunity drawing?
 - c. **Tiffany** – yes :(but in order to be consistent we cannot fund another opportunity drawing
 - d. **Lauren** – could we table and see if it is an opportunity drawing/is it a prize?
 - e. **Pamela** – it's a contest

f. **Tiffany** – no bylaws but we have been denying because it only goes to one person. If multiple people get a price then its more comfortable

6. **Motion to...table**

a. **Pamela** – (5:04)

b. **Second: Lauren** – (5:04)

v. **Yes:** unanimous

v. **No:** XXX

v. **Abstentions:** XXX

v. **Motion Passed** / Motion Failed.

vi. **American Medical Student Association – (5:05)**

1. **Event Date (if applicable):** May 8, 2023

2. **Description:** AMSA Finals Review and Group Study Meeting

a. Raising Canes: \$247.28

b. Utensils

3. **Funding Line:** Academic Orgs

4. **Amount:** \$286

5. **Discussion/Questions:**

a. **Tiffany** – under \$250 for canes, utensils are expensive for biodegradable

b. **NAME** - XXX

6. **Motion to...fund in full**

a. **Lauren**– (5:08)

b. **Second: Cintya**– (5:08)

vi. **Yes:** unanimous

vi. **No:** XXX

vi. **Abstentions:** XXX

vi. **Motion Passed** / Motion Failed.

VI. **Adjournment – (5:08)**

- a. **Motion:** Pamela– (5:08)
- b. **Second:** Cintya– (5:08)
 - i. **Yes:** unanimous
 - ii. **No:** XXX
 - iii. **Abstentions:** XXX
 - iv. **Motion Passed** / Motion Failed