



CHAPMAN UNIVERSITY  
**SENATE MEETING AGENDA**

Friday, October 21st, 2022

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**I. Call to Order - 1:03 PM**

**a. Roll Call**

- i. Absent: Alexis Reekie, Noora Roushdy, Misty Vu, Bailey Pradhan, Pamela Perez

**b. Approval of Minutes**

- i. Motion: Daniella Benabou
  1. Second: Nicole Drew
    - a. Unanimous

**c. Approval of Agenda**

- i. Motion to add Tri Beta Appeal to Old Business: Tiffany Le
  1. Second: Daniella Benabou
    - a. Unanimous
- ii. Motion to add Chief Gonzalez's Fire and Safety Report to New Business: Daniella Benabou
  1. Second: Lauren Bramlett
    - a. Unanimous
- iii. Motion: Mo Hijazi
  1. Second: Riche Amarillas

**d. Welcome Guests**

**II. Public Forum**

- a. None

**III. Committee Reports**



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- a. Allocations
  - i. Tiffany Le: Reviewed 17 requests, approved 7, tabled 2, denied 2 and there are 6 before senate.
- b. University & Academic Affairs
  - i. Daniella Benabou: Thank you to everyone who helped out with Voices for Vouchers this week and I'll have more to say about it during Open Forum.
- c. Diversity Affairs
  - i. Riya Belani: Met to discuss upcoming meeting with the DEI office.
- d. Community Outreach
  - i. Adi Takei: Treats in the Streets is next Thursday and opened the tabling sheet so please sign up.
- e. Executive Council
  - i. Mac Francini: Had a safety walk with Orange PD and P-Safe, continuing to talk to p-safe and facilities about concerns on campus that need to be addressed. We will be forming the constitutional review committee and will be looking for interest for that in the slack.
    - 1. On behalf of Alexis Reekie: Covid Booster clinic and working on the health and wellness town hall, meeting with Sodexo to discuss Ramadan takeout orders and will be meeting with David and Whitney to review some SGA financial processes.
  - ii. Elyse Crimmins: Any of the new PR that comes in you are all welcome to use it at office hours and to promote SGA.
  - iii. Whitney Gassmann Mennes: The fellowship information has been sent to HR and the forms have been sent over to financial services. I will be going over the new proposed budget in new business.
  - iv. Anya Nguyenkhoa: My committee has been working to make changes and updates to the election code and documents to make it easier on future



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candidates. We are going to run it by the review board and get those changes approved and then will bring it to the senate sometime next month.

- f. External Committee Updates:
  - i. None

#### **IV. Old Business**

##### ***a. Chapman Chabad Funding Request***

- i. Tiffany Le: Chapman Chabad made an amendment to their funding request and due to rising flight costs their total request is now \$13,147.41 and the recommended amount for \$12,212.40.
- ii. Representative: we were asked to explore all other funding options and now that we have we are back asking for the full funding amount.
- iii. Mac Francini: What is the reasoning for the partial recommendation for funding?
- iv. Tiffany Le: This amount was just the original amount they requested, we mainly wanted to open the floor to the rest of senate for discussion.
- v. Mo Hijazi: For the additional 4 students there were no personal statements or resumes so we did not include them in the request since this was extra funding.
- vi. Tiffany Le: They are not actually asking for funding for those students and the increase in cost was just based on raising flight costs as time has gone by.
- vii. Mac Francini: I feel like funding this request in full is reasonable since our decision to table was what made the price increase.
- viii. Adi Takei: I'm just looking at the budget and we've used so much of our budget already and it's only October. And this was just a general thing I wanted to bring up.
- ix. Whitney Gassmann Mennes: I'm going to talk about the budget proposal later on and how we can move things around to add to student orgs.



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- x. Mac Francini: I want to point out that there are a lot of students going on this trip and each is below that max \$750 amount.
  - 1. Motion to fund Chapman Chabad in full for the amount of \$13,147.47: Sydney Pfeifer Picard
    - a. Second: Mo Hijazi
      - i. 2 Opposed, 1 abstained, 10 approved

***b. Tri Beta Funding Appeal***

- i. Tiffany Le: We had denied a request for funding for food for a general club meeting for \$258.58 and before us is the appeal.
- ii. Mo Hijazi: SGA has always given us funding, we have been able to teach other clubs how to get funding, it helps us grow and spread the word. It helps build staff connections and helps with research connections. We don't normally do big funding requests and as we normally have left over in academics I think it makes sense to fund these kinds of things
- iii. Riya Belani: Was more money allocated to student orgs from academics or how were those changes made?
- iv. Whitney Gassmann Mennes: I'll elaborate more when we talk about the budget proposal later on but Academics is it's own line, we are only in charge of allocating the funds.
- v. Riya Belani: If we have so much money left over in the Academics orgs line I think it's important to notify whoever is in charge of that to potentially change this for the future rather than because we have so much funding, use it all for every request that comes in.
- vi. Whitney Gassmann Mennes: for the percent of the academic orgs fee it was 10% last year and now 7.5% for this year. So that conversation can be had again.
- vii. Mo Hijazi: I think this is an important point to make sure that academic orgs know who their senator is.



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- viii. Rachel Berns: It generally is important in any way to show who SGA is and what we can do for orgs and this is a way that we can spread that kind of information.
  - 1. Motion to approve the appealed funding request for \$258.58: Amanda Dornsife
    - a. Second: Richie Amarillas
      - i. 1 opposed, 12 approved

**V. New Business**

***a. Fire and Safety Presentation and Discussion with Chief Gonzalez***

- i. Chief Gonzalez came in to talk about campus safety and give the annual security report on different Chapman properties and the new body cameras that will be rolled out in January. The following was the discussion with Senate.
- ii. Amanda Dornsife: Is there still an officer always on duty at Chapman Grand?
- iii. Chief Gonzalez: Staffing starts at 5:30 until about 7:30 and then we are going to add an officer to staff the gate.
- iv. Adi Takei: Are there cameras in Grand?
- v. Chief Gonzalez: In common spaces we typically have cameras like lobbies and stairwells. All over campus there are about 400 cameras.
- vi. Adi Takei: If someone hit your car and ran, is there a way to see who did it?
- vii. Chief Gonzalez: because the structures are so big we don't have cameras in every stall but we can try and help the best we can. And you can email the general public safety email for those kinds of requests.
- viii. Mo Hijazi: I have heard rumors that they are understaffed right now, are there plans to deal with that?
- ix. Chief Gonzalez: I wouldn't say understaffed but we do have 3 openings since other sargents have been promoted and have 18 applicants.
- x. Amanda Dornsife: how many staff is there in the entire department?



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- xi. Chief Gonzalez: I believe we are at 26 including dispatchers and officers.
- xii. Rachel Berns: Do you want to talk about the body cam program?
- xiii. Chief Gonzalez: This has been a two year project but now we are required to wear body cams to record interactions and we have finally gotten approved for it. We are going to slowly roll it out and have multiple info sessions.
- xiv. Rachel Berns: are they 24/7, only once a call starts, how does that work?
- xv. Chief Gonzalez: Almost every interaction is going to be recorded unless they ask it not to be.
- xvi. Rachel Berns: If it was an instance that they say that they don't want to be recorded what is the protocol?
- xvii. Chief Gonzalez: The backup is to call a supervisor or another officer to witness the interactions.
- xviii. Mo Hijazi: Will dispatch be connected to these cameras and witness the interactions?
- xix. Chief Gonzalez: Yes, we purchased the software where as soon as something is being recorded it goes live to higher ups and dispatch
- xx. Riya Belani: do they capture both audio and video?
- xxi. Chief Gonzalez: Yes and there is the option to shut off either one.
- xxii. Guest from Public: Is there a different protocol if it is a non-chapman student on chapman property if they ask to turn off video or audio?
- xxiii. Chief Gonzalez: We will only turn it off if there is no expectation of privacy. So if you are out in the public like in the Piazza there is no expectation for privacy unlike in a room or in residence halls. The main reason we have these now is because of interaction with people not within the Chapman community who have caused problems in the past.
- xxiv. Cintya Felix: how has the trend in crime changed at grand? improved, worsened and what are the long term goals?



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- xxv. Chief Gonzalez: It's a big complex and it's been hard to secure the entirety of the building so we've started "Take, Lock, Hide" for students to keep their things accounted for since we can only do so much. The last note for the Cameras is that we are beginning a lot of de-escalation training for officers since we will then know how they are going to react in scenarios.
- xxvi. Adi Takei: Is there a way we can deal with solicitors or if there is a protocol in place?
- xxvii. Chief Gonzalez: It's not allowed and there is a policy against it, once we get a call we go and let them know that they can't do that and if that happens to just call us.

***b. Budget Reallocation Proposal***

- i. Whitney Gassmann Mennes: The student activity fee is a part of every undergraduate's tuition and it goes to a couple different groups on campus. Academic's orgs get 7.5% of the fee and work completely separately from the SGA budget. Other organizations that get a portion of this fee are The Panther, Chapman Radio, UPB and then SGA. This budget proposal is slightly different from the original as it reflects updated payroll and small budget changes that were passed. Academic orgs are the only amount that cannot be touched or moved. Anything else that is internal can be shifted. I propose an additional \$1,985 to the student organization line. Looking at taking away \$7,000 from Co-sponsorships and this is still within the amount for last year. Most of the lines we are double checking if these are still initiatives we want to fund and/or what the outcomes of those lines of funding has been like.
- ii. Lauren Bramlett: For the USA Today budget line since it is so large, are we able to see how many students are using those and/or look into alternatives that are less expensive for future years?



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- iii. Whitney Gassmann Mennes: These are for the physical copies of the newspapers that they come around and deliver and we pay based on how many are picked up by students.
- iv. Mo Hijazi: can we get the info on the New York Times as well?
- v. Riya Belani: Do we also get the NYT as a paper copy or only USA Today?
- vi. Whitney Gassmann Mennes: the budget line item for NYT is only for the online subscription. We are also going to do this same revision again in the spring.
- vii. Kayla Wiechert: USA Today is the parent company which gives us the physical copies of the NYT, USA Today and the OC Register.
- viii. Mo Hijazi: I do think the newspapers are useful but I think only having the online subscriptions are better.
- ix. Whitney Gassmann Mennes: If you all have questions or comments or any input on the newspapers either digital or hardcopy, please let me know for next year's senate and director of finance.
- x. Cristina Inboden: If we were to do a Quizlet initiative would that come out of this line?
- xi. Whitney Gassmann Mennes: currently that is not an SGA initiative but if it becomes one, we can work on that together to see where that can fit in.
  - 1. Motion to approve the budget changes: Riya Belani
    - a. Second: Mo Hijazi
      - i. Unanimous

***c. Calliope Funding Request***

- i. Tiffany Le: They are requesting \$3,000 from the academic line for printing for their fall 2022 issue.
- ii. Representative: Last year we printed 2 issues per semester (fall 2021 and fall 2020, spring 2022 and spring 2020) printed 300 copies per issue. The issue itself is bigger this year, so there is a larger printing cost. We are looking at 60





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pieces to go into the magazine both art and writing pages. It will be a 90-100 page book. We are running out of copies to send out and we give away many at Chapman day for admitted students, winterfest and involvement fair. We are interested in raising printing from 300 to 500 copies. Some will be used at events, the launch party and also handing out as usual magazines go.

- iii. Mo Hijazi: I know magazines sometimes offer pages for sponsorships for stores or businesses, is this a way you have thought of funding for it?
- iv. Representatives: We haven't yet but we would be happy to talk about this for the future.
- v. Riya Belani: I wanna note that this is coming from academics org line and gets to showcase a lot of student work.
- vi. Lauren Bramlett: To Mo's comment, potentially in the past one of the reasons they haven't done this is in order to submit the issue's to contests so the goal is for it to be more of a journal.
  - 1. Motion to approve funding request in full for \$3,000: Mo Hijazi
    - a. Second: Riya Belani
      - i. Unanimous

***d. Queer Fall Feast Funding Request***

- i. Representative: My role as chair is to put on programming and collaborate in the DEI office for events for the LGBTQIA+ community on campus. We've done this event before on campus before COVID and now we want to bring it back fully. I am more planning the logistics and helping with whatever the clubs involved need, they are QTPOCC, QSA, and Shift Happens. The \$1300 we are requesting is for food. For the Queer community sometimes going home is hard and not very welcoming so we want to give our student a safe environment to come together with their chosen families and also to show that there are staff and faculty here to support them.
  - 1. Motion to fund in full for the amount of \$1300: Riya Belani



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a. Second: Cintya Felix

i. Unanimous

***e. Elyse Crimmins Conference Request***

i. Tiffany Le: Elyse is requesting \$500 from the conference line for a Young Life leaders conference, as she is a part of SGA it has to come before the whole senate.

ii. Elyse Crimmins: I've been able to be a leader within Chapman's young life and have been able to learn so much and grow within this organization. This funding would help me grow as a leader and help relieve some of the financial burden off of me.

1. Motion to fund the conference in full for the amount of \$500: Lauren Bramlett

a. Second: Cristina Inboden

i. Unanimous

***f. Wilkinson Winterfest Funding Request***

i. Nicole Drew: We are planning our second Wilkinson Winterfest and it is put on the Student Advisory and Leadership Council and helps Wilkinson students unwind. It will be Friday December 2nd, from 4-6 pm and we are asking for \$650 from the senate line to cover Food, decorations, and craft supplies.

ii. Amanda Dornsife: I wasn't able to attend before, would you be able to explain a little bit more what this is?

iii. Nicole Drew: It really is just snacking and a fun time for students to be around their resources and create a bond within the Wilkinson community.

iv. Whitney Gassmann Mennes: Since this is in collaboration with the college it is able to come out of Co-Sponsorships, this was the case last year as well. It can be from the Senate line.



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- v. Nicole Drew: I am open to either way and can come back next week as a separate funding request.
- vi. Riya Belani: I don't think it needs to come out of the Senate line especially since we have not had a problem in the past with exhausting the Co-Sponsorship line.
- vii. Rachel Berns: I agree I think there will also be more senators here to hear about it.
  - 1. Motion to table this funding request in order for it to come out of the Co-Sponsorship fund: Riya Belani
    - a. Second: Daniella Benabou
      - i. Unanimous

***g. Senator Updates***

- i. Mo Hijazi: I've been working with the school heavily and we are working on getting vending machines in school buildings and working with making connections in the Orange community. Hopefully adding quizlet later on.
- ii. Daniella Benabou: I've heavily been focusing on the survey with the UAA committee but have been working within the school to work on our social media pages and get some kind of faculty staff resource spotlights. Also working on a coffee tasting with sodexo to make more connections with them and as a senate.
- iii. Cristina Inboden: biggest with Richie is about the drinking fountains, meeting with the first year task force, and hearing thoughts about quizlet initiatives.
- iv. Cintya Felix: I am working with the CCC coalition, going to all of the diversity org meetings and letting them know how I can support them and working with the First-year task force.
- v. Richie Amarillas: Working on water refill stations with Cristina and also working to add a mental health section in the healthy panther training and/or as a canvas course.



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- vi. Riya Belani: working to create an alumni mixer for upperclassmen students and working with DEI training for Senate and looking at what initiatives colleges already have.
- vii. Lauren Bramlett: I'm mainly working on restarting the COPA student advisory board which is going well and also adding microwaves and fridges around performance buildings.
- viii. Nicole Drew: I've mostly been working on the Wilkinson Winterfest and working to finalize the design contest.
- ix. Sydney Pfeifer Picard: Creating more social events to create community in Attalah and panels with students and professors. Also working in the advising program within the First-year task force. Long term I would like to add more information about the Orange community on walking tours.
- x. Amanda Dornsife: Working on the kickstart of the School of Communications canvas resource page.
- xi. Rachel Berns: Following up about accessibility issues in Crean, food within Crean and also raising awareness with IS&T for students to know what they can do for them.
  - 1. On behalf of Tiffany Le: Working with Noora on raising awareness for the academic orgs funding and will be presenting at monthly meetings about resources. Trying to raise awareness through events about SGA in the Fowler school.

**VI. Open Forum**

- a. Daniella Benabou: Thank you for tabling for Voices for Vouchers, we currently have 282 responses and around 115 vouchers left. I'm reaching out to Sodexo to see about extending the date for them. I also wanted to let Mac know that the one elevator in Smith Hall is broken.



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- b. Riya Belani: I just have a comment about the funding request, I do think it was right to fund in full but I want to point out that it is very different if 24 different students came in asking for funding for 24 conferences rather than 24 for one. We have funded them in full in the past but for less students, but I just am thinking, is it going to become a thing to fund them in full for \$12K-\$13K every year? \$750 is a lot per student but that is just something I wanted to mention.
  - i. Lauren Bramlett: When group conferences come in, it comes out of student orgs but individual conferences come out of conference lines? Is there a way to reallocate it?
  - ii. Whitney Gassmann Mennes: the current allocations documents state that any 5 or more students from a student organization requesting group conference funding will come from the student orgs line. But we are in the process of updating that and if that is something we want to change we can edit that provision.
- c. Rachel Berns: Allocations related, in terms of the appeal process, why do they go back to the same committee that originally denied it?
  - i. Whitney Gassmann Mennes: this is the way it is outlined in the appeal process in the operating documents for the allocations committee. We are looking into updating this section as well and will be overhauling them.
  - ii. Daniella Benabou: As a potential option, we could have 2 senators join in that appeal meeting just to add a fresh mind to that request.
  - iii. Whitney Gassmann Mennes: We will look into options and also talk to David and Laney for potential options we are allowed to consider as well.
- d. Whitney Gassmann Mennes: Student orgs senators please reach out to your constituents and see how much you are able to help them and be kept in the loop on what they are doing.
- e. Richie Amarillas: A student brought this up to me, the student health center is only open from 8:30-5 from Monday to Friday and not at all on the weekends. If people



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get very sick over the weekend, especially if they don't have a car they are at a loss of what to do.

- i. Rachel Berns: I also have had struggles and concerns with them and what they are able to do, I believe Alexis has been in communication with them about general issues as well, I know for contacting them they have a Director you are able to reach out to.

**VII. Announcements**

- a. Riya Belani: Please respond to the slack and respond to messages
- b. Daniella Benabou: I reorganized the tabling bin and if we could keep this up and not put trash in it that would be great.

**VIII. Adjournment - 2:49 PM**

- a. Motion: Cintya Felix
  - i. Second: Richie Amarillas
    1. Unanimous