

STUDENT NAME

ID NUMBER

Students, parents, and stepparents may use this form to request an appeal of student aid eligibility because of extenuating circumstances not addressed on the student's 2020-2021 Free Application for Federal Student Aid (FAFSA).

Appeal Policies:

- Appeals and supporting documents should not exceed 20 pages in length.
- Appeals will only be considered one time per semester.
- Students requesting an appeal are expected to borrow the student loans that are offered on the initial award.
- Appeals may not result in the addition of scholarships or grants but students may receive assistance in the form of additional student and/or parent loans.
- Appeals are determined on an annual basis and will not carry over to future years.
- Additional documentation may be requested before the results of your appeal can be determined.
- Changes resulting from this appeal do not guarantee an increase in gift aid.
- Please allow 15-20 business days for processing after all the required documentation has been received.
- Your request will not be considered without supporting documentation and required signatures.
- Per federal regulation, FAFSAs selected for verification must be verified before special circumstances can be considered.

Situations that **will not** be considered for appeal include: car payments, consumer/credit card debt, high mortgage payments, matching other college/university offers, weddings, vacations, inability to liquidate assets, other discretionary costs.

2019 or 2020 REDUCTION OF INCOME (January 1st - December 31st)

(Continuing unemployment or a significant reduction of income since filing the 2018 Tax Return)

Must provide the following documentation:

- 2019 W-2s and/or 2020 year-to-date pay stub
- 2019 Tax Return Transcript (Request at irs.gov/transcript)
- 2020 Documentation of unemployment benefits (if applicable)
- Letter of explanation detailing your loss of income

	Parent's or Student's Name	Parent's or Student's Spouse's Name
Estimated total gross income from work Include year-to-date pay and estimated future earnings	\$	\$
Other Taxable Income Alimony, dividend/interest income, unemployment compensation, investment	\$	\$
Nontaxable Income Pensions, annuities, TANF, or child support received	\$	\$

2020 UNUSUAL MEDICAL and/or DENTAL EXPENSES (January 1st - December 31st)

(All bills paid by parent/student that are not covered by insurance)

Must provide the following documentation:

- An itemized list of expenses claimed
- Copy of your most recent statement(s)
- Letter of explanation detailing your paid and/or projected expenses

	Paid	Projected
Out-of-pocket medical expenses (if applicable)	\$	\$
Out-of-pocket dental expenses (if applicable)	\$	\$

PRIVATE ELEMENTARY, MIDDLE or HIGH SCHOOL TUITION

(Tuition expenses incurred by dependent children that are attending private school during 2020-2021 academic year)

Must attach a letter of explanation, including the following:

- Copy of tuition bill, annual agreement, or contract
- Amount of financial aid received from school (if applicable)

Name of private ELEMENTARY, MIDDLE, OR HIGH SCHOOL	Name of Student(s)	Tuition Amount(s)

2018 ONE TIME INCREASE IN ADJUSTED GROSS INCOME

(Including one time increase of IRA distributions, pensions, or rollover)

Must attach a letter of explanation, including the following:

- 2018 Tax Return Transcript. This can be ordered online at irs.gov/transcript
 - Please indicate rollover amount on signed Tax Return Transcript
- Explanation of how the increase in AGI was used

2020 EXTENDED FAMILY SUPPORT (Jan. 1st – Dec. 31st)

(Monthly out of pocket expenses paid towards the care of an extended family member)

Must attach a letter of explanation, including the following:

- Name, age, relationship of relative(s) and month the support began/expected date support will end

LOSS/REDUCTION OF CHILD SUPPORT RECEIVED
Must attach a letter of explanation, including the following:

- Name and age of each child with the last date and the last amount of child support received
- Copy of child support agreement indicating end date of child support

DIVORCE – SEPARATION – DEATH OF SPOUSE or PARENT
Must provide the following documentation:

- Letter of explanation including the following information:
 - Date of divorce, separation, or death of spouse or parent
 - List current household members, relationship, age
 - Monthly child support and alimony that will be received in 2020 (if applicable)
- For the year of the divorce or separation, provide Tax Return Transcripts and W-2s
- Copy of separation or divorce court document or documentation of separate residences (e.g. copy of utility bills)

CERTIFICATION STATEMENT

I CERTIFY THE SUBMITTED INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I HAVE READ EACH SECTION, INCLUDING THE APPEAL POLICIES AT THE BEGINNING OF THIS FORM, AND HAVE PROVIDED THE REQUIRED DOCUMENTATION. I UNDERSTAND THAT UNDERESTIMATING PROJECTED INCOME COULD RESULT IN REDUCED ELIGIBILITY AND/OR REPAYMENT OF AID AND/OR DENIAL OF FUTURE REVIEWS/APPEALS.

STUDENT NAME

 STUDENT SIGNATURE, *required*

DATE

PARENT NAME

 PARENT SIGNATURE, *for dependent students*

DATE