



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
ZOOM MEETING
Friday, May 14, 2021

- I. Call to Order**
 - a. Roll Call**
 - Absent: none
 - b. Approval of Minutes**
 - Motion - Juliana Glodek
 - 2nd: Mo Hijazi
 - Unanimous
 - c. Approval of Agenda**
 - Motion - Hannah Welsh
 - 2nd: Alexis Reekie
 - Unanimous
 - d. Welcome Guests**
 - None
- II. Public Forum**
- III. Old Business**
- IV. Committee Reports**
- V. New Business**
 - a. Speaker of Senate**
 - Alexis Reekie - wants to re-implement a Google Form to add announcements to weekly agenda, wants to utilize time, working with Finance and Allocations committee, communicating state of budget every other week, connecting senators and Exec members, encouraging internal committee relations by encouraging senators to work alongside executive members.
 - Rachel Berns - it was challenging to get agendas organized, things were last minute, do you have plans to stay on top of things and make sure things are completed in a timely manner, organizing, getting info out as soon as possible?
 - (1) Rachel Berns - I want to have a set deadline, Wednesday at 5pm, for new announcements to agenda so nothing is last minute and left out. Everything should have set deadlines, having Google Forms, having it mention did you speak to Executive members before asking this question: having set steps before coming to the meeting, having protocol so it's more streamlined.
 - Victoria Mas - Move to Approve Lexie Reekie as Speaker of the Senate



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
ZOOM MEETING
Friday, May 14, 2021

- 2nd: Elyse Crimmins
 - Unanimous
- b. Recommendations for Internal Committee Chair Positions**
 - **Allocations Committee Chair**
 - Danny Gaitain - presenting Hannah Welsh. Hannah is a senior psychology and IES major, she has experience on Allocations Committee before, she is excited to make the process make sense with the Director of Finance and Finance Team.
 - (1) Alexis Reekie - since you've been on the committee before, what would you want to change for this coming year?
 - (a) Hannah Welsh - solidifying a concrete process with the requesters, eliminating confusion seen last year with Zoom Info, talking with all parties involved, solidifying this process would be the main goal.
 - Mo Hijazi - Move to Approve Hannah Welsh as Allocations Committee Chair
 - 2nd - Alexis Reekie
 - (1) Unanimous
 - **Diversity Affairs Committee Chair**
 - Danny Gaitain - presenting Victoria Mas. She is a senior sociology major, she has goals for in person and has empathy driven leadership
 - (1) Rachel Berns - I know you had this position this previous term, coming from holding this position to being recommended again, what have you learned from the role and how do you see your experience applying to this term?
 - (a) Victoria Mas - holding this position taught me about SGA and Chapman, it takes a team, patience is important, going forward I would want to implement that more, would want to focus on BSU action items as my number one goal, continuing on the diversity infographics on the INstagram, they were helpful, working with PR, working with other committees, hearing out



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
ZOOM MEETING
Friday, May 14, 2021

new senators, because new perspectives are always super helpful, bringing that to the table would be helpful, we could evolve into something new.

- Elyse Crimmins - Move to Approve Victoria as Diversity Affairs Committee Chair
- 2nd - Hannah Welsh
(1) Unanimous
- **University and Academic Affairs Committee Chair**
 - Danny Gaitan - I would like to recommend Sarah Band, she is a rising senior psychology major, she was inspired to find efficiencies for resources that best serve the entire Chapman community, while also elevating some of her constituency involvement.
 - (1) Hannah Welsh - Can you elaborate a little on some of the ideas you have for making resources more efficient and accessible to students?
 - (a) Sarah Band - working with the PR team to get programs we have out there, going back on campus and in person will be the main focus, will be a hard transition, making sure resources are advertised -- lot is coming from Dean Price's email, it can get lost -- wanting to have media campaigns, more visual ways to communicate information is a goal.
 - (2) Philip Goodrich - an issue has been the student body's at large relationship with the Orange Community. There have been housing ordinances and complaints from Community members. How do you plan to foster a relationship with the City Council or just with the community at large, and what steps will you take to get there? Scratch that. Wrong committee question.
 - Victoria Mas - Move to Approve Sarah Band
 - 2nd: Rachel Berns
(1) Unanimous
- **Community Outreach Committee Chair**



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
ZOOM MEETING

Friday, May 14, 2021

- Dany Gaitan - no applications for our Community Outreach Committee Chair, we are still looking for one. It will be an exciting opportunity to work together as a committee, and really lead the charge with the question that Philip was asking us earlier.

c. Recommendations for Committees for the Academic Year

- **Allocations Committee**
 - Danny Gaitan - Hannah at chair, recommending Rachel, Elyse, and Juliana
 - Alexis Reekie - Motion to Approve Rachel Berns, Elyse Crimmins, and Juliana Glodek
 - 2nd: Victoria Mas
(1) Unanimous
- **Diversity Affairs Committee**
 - Danny Gaitain - Presenting Victoria Mas at chair, Kyle Tanimura, and Jonathon Vergonio
 - Motion - Mo Hijazi Approve Diversity Affairs Committee
 - 2nd: Juliana Glodek
(1) Unanimous
- **University and Academic Affairs Committee**
 - Danny Gaitan - I'd like to recommend Sarah Band as chair, Alexis Reekie and Talia Israel
 - Rachel Berns - Move to approve the proposed University and Academic Affairs Committee
 - 2nd: Victoria Mas
(1) Unanimous
- **Community Outreach Committee**
 - Danny Gaitan - the Chair position is open, but I would like to recommend the following: Mo Hijazi, Brady Francisco, and Richard Rodriguez for the Community Outreach Committee. Also, if anyone would like to privately message me to take on the leadership role, feel free.
 - Sarah Band - Move to approve the Community Outreach Committee
 - 2nd: Kyle Tanimura
(1) Unanimous

d. SGA Budget



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
ZOOM MEETING
Friday, May 14, 2021

- Coury Hawks - This is the moment we've all been waiting for, it's going to go well this year. Our general budget for 2021-2022, the first thing to go over is what we have in our reserves: we have 3 accounts. A General, Academic Account, and Dowtie Scholarship Award account. Here are current balances and estimated withdrawals before the end of the fiscal year. This has to do with check requests and COVID 19 relief that hasn't been fully processed yet, and two awards that will be going to the award winners that were announced last week. Now we have little accounts, we have our revenue, based on student activity fees, basically the \$70 we pay. Activity fees get broken up amongst different organizations, SGA being a part of them. A certain amount is always allocated to academic organizations that goes with University Policy. Our estimated revenue is \$518,300. Which means, including our reserve from general SGA: 773,000, we have a total of 1.2, basically 1.3 million dollars. We have it broken into our general expenditure and senator operating funds. We have academic organizations previously allocated to us, we have our three main funds: Student organizations, conference scholarships and co-sponsorships. Student Orgs: someone who comes with a request for their organization. Biases, when someone asks for money to go to travel, and co sponsorship is with us working with faculty and staff to fund things on campus. These highlighted have been added to our budget, the Next Steps, Social Justice Retreat may not need funding. This hasn't been used in a couple years. Kayla reached out to the org that may not have to be a line in our budget and the money may go to our Senate fund for senators to use. IFC scholarships are provided for sorority new members, website funding that was approved last senate meeting the 2,000 dollars approved last senate meeting, and we have Senate, the budget for senators to use for their constituencies. Quickboost is the charging stations, annual fee to get them serviced. Not sure if we have to do that this year, but it is in our budget. Brings our senate totals to 303,000 dollars. Capital is basically anything that we need that's not allocated anywhere else. The last time it was used was to buy a side table, it's a small fund that exists there in case we need it. We have our graduate testing fund, which was just passed, working with academic organizations to see if it will come out of that line, but it now exists temporarily as 50,000 dollars in our operating



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
ZOOM MEETING
Friday, May 14, 2021

funds. Then we have elections, this is the budget for elections most of this goes to pay for software that helps with voting. The rest of that is Christian's team uses is to promote and take care of elections. Fellowships: money we are paid for being part of SGA, internal development: for Danny and VP to work on anything internally, us going on retreat, having a speaker, so on and so forth. Newspaper readerships: pre allocated money, goes to pay for NYT, things like that. Office operations: always in our budget for things we need in the office. Payroll: everyone who is not on fellowship, people we pay for finance team or assistant work, is all factored in here for how many hours they work and what they are paid: 32,000. Presidents fund is 9,000 and public relations is 10,000. We have allocated to spend \$517,334 and what will be left in the reserve is \$770,463. That is a lot to consume, I've been spending time with it. I will take questions now.

- Mo Hijazi: will this be sent out to all senators>
 - (1) Coury Hawks - I will defer to Philip or Kayla
 - (a) Philip - public budget, should be shared as often as it can. It should be sent weekly moving forward, the goal is to be more transparent with all of our budget moving forward. Working with Avery to show what this year's preliminary budget, you'll get full access to it.
- Danny Gaitan - And to clarify this is a budget proposed to us to approve as a Senate, so if you have questions feel free to ask more, look into the line items, if not we can look for a motion.
- Coury Hawks - I want to say that the budget as it stands will be passed for the next year, but if at any point we need to allocate those funds, for example website funding was taken on by Karmen and her team, it can always be allocated and moved around, this is a vision for you to see what we have and where we're going with that.
- Kyle Tanimura - Overall, how much of the budget in previous years has been used in the allocated spaces, like student organizations -- how much of that budget has been used?
 - (1) Coury Hawks - Great question, as you can see, not everything gets used. This year especially because of COVID19 we have a lot of funds that haven't been



CHAPMAN UNIVERSITY

SENATE MEETING AGENDA

ZOOM MEETING

Friday, May 14, 2021

utilized but other funds that we have implemented. We did not use as much for conference scholarships, because no one was travelling. But we implemented COVID19 relief, which was 100,000 dollars or there around that was allocated and used. But I will say, we have a lot in reserves, because things have not always been used.

- Kayla Wiechert - I can provide a bit of context for what it's worth. The projected enrollment numbers are a little lower than what they've been for the past few years. You can see there is a lot happening this year in enrollment management. We'll see what it turns out to be. The annual budget that COury is estimating here is a little bit lower than what we had planned on for the past few years. When looking at these numbers, the cosponsorship line has been a bit smaller than what it has been. Philip can correct me, but last year and this year knowing that operating funds were adjusted from university operating costs, his thought was to put a little bit more in that line to help departments and offices offer some things they would typically offer and want to offer that they won't be able to next year because of budget cuts impacted by decreased enrollments because of COVID. Typically the cosponsorship line is lower than what is proposed, conference sponsorship is a lot higher, but we don't know how much travel and conferences will be reinstated this year. Maybe it will be returning to normal, or people will be hesitant and things may be online. And then student organizations have been a little bit higher. That's a reflection of that 50,000 dollar graduate testing fund. There's trimming that has happened to create that. That's what I see happening in this budget based on what I've seen typically over the past few years. It is up to you all to determine what your priorities are and where you think students are going to want funding. As Coury said, you can reallocate throughout the year if you want. Also the number, student activities fee revenue will be adjusted based on enrollment that actually attends the University. This is based on what we think the number of undergraduate students will be and hopefully it won't be fewer.
- Danny Gaitan - Any other questions?
 - Kayla Wiechert - I think you should start to get uncomfortable with the amount that is in the reserve. That is a large number, I



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
ZOOM MEETING

Friday, May 14, 2021

think you all as a group need to think critically about what it means for the Student Government to be sitting on almost a million dollars. We hear students who are critical of endowments, you need to be self reflective of what that's life. But I don't think it should be depleted, it is capital for you to use some power on campus and have things happen that you want to see happen.

(1) Philip Goodrich - We need to think critically about this, as we look to what our strategic goals for next year. We met with Dean Price yesterday, he said that when the University sees that we have a reserve of over \$700,000, keep in mind the University can change its mind on the student fee. And that will have drastic effects if that is the case where student money is being spent, and how much students are allocated. It harms us and harms the student body if our reserve continues to grow and we don't use funds strategically. It was a good reminder that we really have to have these conversations, even more than we already have. A further incentive to start thinking about and how we can use the reserve.

- Danny Gaitan - Those are great comments, especially after coming from committee and Chari appointments, having initiatives that can be proposed to intentionally support the students with these reserves so I hope your minds are turning with that.
- Juliana Glodek - I have a question about how you would differentiate student organization money towards COnference to say a student organization wants to take their members to a conference, would that fall under student organization or conference>
 - Coury Hawks - Great question, there's a rule that if just a few individuals go to a conference, then that comes out of conference scholarship. But if the actual organization I think it's 20-30 students, that is part of the STudent Org fund.
- (1) Danny Gaitan - Kayla flashed the number 5
 - (a) Coury Hawks - Okay, maybe it's five.
- Mo Hijazi - I know a lot of clubs that i'm involved in are planning on going to conferences, with everything opening up, they need hotels and transport. Can they apply as a group or individually?



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
ZOOM MEETING

Friday, May 14, 2021

- Coury Hawks - great question, going to refer to Kayla, it's all done through the same process as if they were individuals but done as a group. Is that correct Kayla?
 - (1) Kayla Weichert - you are testing my knowledge of changes that have been made over the past few years. There was a point where they applied together, and the person who applies helps kind of collect and submit information of all members being considered to go. It is in allocations operating procedures, the rule of how many people apply together, Article Section 2E. However, I don't know it could be a procedural thing that Coury and team put aside and maybe with campus help.
- Juliana Glodek - What would the difference be between an academic versus student organization?
 - Coury Hawks - Student org is anything considered a club or org on campus and academic like they have to be an academic organization.
 - (1) Philip Goodrich - Organization that falls under academic categories, basically student engagement classifies different organizations and they fall into categories.
 - (a) Coury Hawks - Great question to be asking, a lot of our funds end up being reserves from academic organizations, so a way to utilize that group in particular and use those funds is what we should think about.
- Victoria Mas - Are we moving to approve the budget today or are we showing it?
 - Danny Gaitan - Yes, we are moving to approve this budget? Hoping to seek a motion to approve it.
- Philip Goodrich - This is kind of related to budget but more out funding policies in general, there have been questions about our funding policies and what they'll look like next year. Danny and I spoke to Dean Price about this, we essentially got the go ahead to start that come June 1st, resuming normal funding policies with the caveat with it being subject to guidelines and case by case review. WE are slowly starting to open up the normal funding request that we



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
ZOOM MEETING
Friday, May 14, 2021

previously did. Wanted to give you that insight as we look ahead to the next fiscal year.

- Danny Gaitan - Coury were you given this template or was this something that you had to build with all the information.
 - Coury Hawks - the template has existed in DTOM for a while. But everything about the reserves is new, all student enrollment numbers are new, estimated what we want to do with academic org, sponsorship and cosponsorship has been done with this budget. Graduate testing fund, website: all new, but this template exists. And we can go back and look at all of the budgets for a long time.
- Mo Hijazi - I move to approve the general budget.
- 2nd - Kyle Tanimura
 - Unanimous

e. SGA Summer 2021 Overview

- Danny Gaitan - I hope you had a chance to look over this, Philip and I wanted to put this in a form that is written, that we can refer back to. We will have senate meetings once a month, scheduled with partnership with the Speaker of the Senate and getting availability, be aware that's coming. Internal committee meetings, chairs have autonomy to go ahead and schedule meetings to get started: transition meetings with exec to help you get started, get connected to get those moving. Brainstorming and planning phases can happen in the summer, execution can happen in fall and start of spring. External committee meetings: still working to paring you up to the correct committees, trying to get that only a handful of committees over the summer. You will be hearing from me, I will only connect you to their point of contact, then you are part of that committee and adhering to the committee's responsibilities that they've outlined about training and development. We are targeting two training sessions, preferably June and one early August. These are the training sessions to figure out what your job is, how you operate, what are your resources, at the same time how can you leverage the relationships you have here as a group, and other relationships between other offices like PR, Finance, Elections, and how they can best review. Those trainings are coming up, will be coordinating those look for scheduling availability and such. Team building and bonding is something we'll be intentionally



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
ZOOM MEETING
Friday, May 14, 2021

doing, will surround trainings, open more casual settings to get participation, I'm putting myself out there to get the most that I can so that I can get the most on my return. If you want to get the most out of your position, it's these trainings, these meetings, these bondings. We are all different humans, we can all learn from each other's stories.

- Philip Goodrich - Initiatives, going to coincide with training too, I know newer to SGA have questions about starting on initiatives and projects. Summer is an opportune time to plan for the upcoming year, not only do you have fewer distractions in an academic semester, but so do campus administrators and staff members, a great time to strategically plan your approach for work and your upcoming year. It's expected that you take advantage of the summer session.
- Danny Gaitan - Some of these operations are 365 days, they don't take the summer off. We are trying to represent and find resources to be successful, to get these initiatives going, these are the times to get the planning going. Please check your SGA email, it is being posted with the website refresh. Avery introduced the Senate team to INstagram, being transparent with constituents reaching out to all of you. That can be however you want to champion that communication: check your SGA email frequently, and return messages.
- Philip Goodrich - Conduct, it's worth re-emphasizing that as members of SGA, we regardless of whether you feel like it or not, you have to hold yourself to a higher standard as you are representative of the entire student body, especially to the administration and the community. I want to throw in COVID 19 guidelines, be sure you are following guidelines, be cautious of how you present yourselves, be sure you are representing SGA in the best way possible. You are on the clock 24/7 whether you like it or not. Be cautious of that, hold yourself to a higher standard, and adhere to that comment as well. If you have questions let Danny or I know.
- Danny Gaitan - And of course, enjoy your summer, find your balance, you are representing SGA but we want you to have a relaxing summer while being able to move initiatives around. You are a person who has autonomy but you are working on a team together right here in the Senate, you have your committees and resources within all of us. We are here to support, guide you, think of things you haven't thought of. Here's our contact info.



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
ZOOM MEETING
Friday, May 14, 2021

- Rachel Berns - Thought about Initiatives, I want to reiterate how powerful the summer can be as a tool, but I sent an intro email to the Dean of my college, he said he'd set up a meeting with all department chairs: summer is really valuable, faculty are ready to do stuff with you. Take advantage of it.

f. Looking Ahead

- Danny Gaitan - Good luck on finals! You'll want to connect to your dean, connect with the student body you're representing, introduce yourself, that will help us reach farther and expand our target audience which is Chapman University. Governing Documents: feel free to bookmark them, you'll be looking back on them often. They may seem dated but they're the backbone of our operation but look and think critically of how the governing documents can help you or potentially we can look for a change. Brainstorm and work together on initiatives, if you have ideas or suggestions for SGA feel free to work together with Exec. Some recent examples: website initiative, governing documents constitution review committee, and any other larger initiatives that you can think of.
- Danny Gaitan - check your SGA email, check your Facebook, we are excited to move forward with you over the summer. Questions?
 - Kyle Tanimura - what have you seen as the best ways to connect with your constituents?
 - (1) Hannah Welsh - one thing a few senators did last year, if this is possible, Attallah has a student newsletter so I have a senator spotlight piece in it, that's one way. If your college has an email, that'd be another way to connect.
 - (2) Rachel Berns - more typical to College senators, a lot of times they would lead canvas classes for an entire major or an entire department, so I believe our school of pharmacy senator really utilized that, that was how she had announcements about her events, would remind them about office hours, things like that. If there's a canvas class you can find access to, that would be helpful.
 - (3) Victoria Mas - The thing that I did, the newsletter that I loved doing, but social media has been the most useful



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA

ZOOM MEETING

Friday, May 14, 2021

for me. Even on my regular instagram but I wanted to use my campaign instagram, keep following people, keeping up with it, updating people on COVID stuff, I would do that. Social media is where people pay attention to the most these days. But that would be a good idea.

- (4) Philip Goodrich - Building off that, for student org senators, most student orgs have some form of social media or contact with Engage. Reach out to them directly, find a list of every student or in your realm, connect with them and be present in their meetings. That's a big goal of ours, to have outreach in that regard. That would be my piece of advice.

VI. Open Forum

- a. Rachel Berns - I know there is a big email sent out today from President struppa's office, something we should all be aware of. I believe as of now, masks are still required indoors but outdoors they are encouraged, not mandatory. Beginning may 24th those being fully vaccinated will not need to continue weekly testing, You should know the policies for it. Ties in with the vaccine campaign and what we can do to encourage people to get vaccinated and stay safe. I have a question, post May 24th wehn the testing requirement is no longer needed for those fully vaccinated, will testing still be available for free to us? No, okay.
- Victoria Mas - Maybe that's something we can fund, more free testing.
 - Philip Goodrich - I'll email Dean Price, pending his response we can look into what Victoria said. We spent \$15,000 for rapid tests for students for free and then the university matched so it was \$30,000- for 750 tests for free.
- b. Coury Hawks - Have senators ever thought about reaching out to residence life and first year experience? When doing orientation, we say "Hi here's your dean, here's this, and faculty, here's the senator who represents you in SGA: don't know if it's allowed but it could be a great idea.
- Rachel Berns - I wish I had that idea earlier, that would be great to connect them to their college senator and their Lowerclassmen Senator once elected.
- c. Victoria Mas - How would you recommend someone join orientation?



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
ZOOM MEETING
Friday, May 14, 2021

- Coury Hawks - I haven't thought that through, but I live with the Orientation Coordinator, so I will ask her and give you that information to pass along, I think you would go to someone in residence life and first year.
 - Kyle Tanimura - a good place to start off is talking to the administration in your school to go to departmental major meetings. I'm not sure, school of Com is smaller, but department meetings may be more difficult, but you could look into it to connect with your constituencies, especially with first years.
- d. Sarah Band - To Rachel, how did you reach out to constituencies?
 - Rachel Berns - I wish I had a better answer, it was the biggest thing I had trouble with because you don't have your own school dean to work with. I'm sure our previous upperclassmen senator left her transition notes. When we had things to discuss and were told, reach out to your constituents, I tried to find a couple people in each college that were lowerclassmen, and had that established connection to reach out to them when necessary. It's not the most representative, it's a biased sample, but that's a reality when representing like 3500 people. Utilize google forms and social media polls: that's the best and quickest way to get a good amount of people. It's hard to get a good amount of people. It is challenging but there are ways.
 - Coury Hawks - I would say another thing for lowerclassmen, go on to the class facebook pages, I think it's more applicable to Freshman, if you tell people to do something on the page they'll do it. But upperclassmen I'm sure there are people who reach out to you with a concern and you can use that connection.
- e. Danny Gaitan - has everyone been able to access their transition notes who have access to the original emails? Do they not know how to access them? Go to Office365, and access them via your SGA email. Currently all files with transition notes pertaining to your transition are under the Teams App. Teams is an App for collaboration, it's a communication based application, you can video conference on this application. We currently only use it as an archive.
 - Rachel Berns - I have the Microsoft Teams App, when I'm logged in with my SGA information, it shows me the Teams I'm on. There should be different folders, a folder for Transition Manual, I have my Crean



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
ZOOM MEETING
Friday, May 14, 2021

Manual that has all of the information, it has contact info, summary of past initiatives, and will be consistently updated after each term so that the new senator sees not only what happened in the previous year, but in the past as well so we don't keep recycling initiatives that have already happened.

- Danny Gaitain - Highly recommend you go through your notes as soon as possible.
- f. Mo Hijazi - Question for Avery, I know you sent out a question about videos, is there a deadline? Since finals are coming up, can we get it to you next weekend?
 - Avery Davidson - Ideally getting that out starting the first week of June, releasing each day. As soon as you could get to it would be great. But we're shooting for the first week of June.
- g. Mo Hijazi - I know we talked about having training days for treasurers for orgs, I think it would be important to also help them get more connections to the people they're already talking to. Clubs have refunds for things they're doing, from my experience, a lot of treasurers I've talked to have had a hard time doing that, so I think it's something we should look into.
 - Coury Hawks - That's something we as a Finance Team have been talking about. Typically what's happened in the past is the Director and Assistant Director of Finance go into presidents meetings, but a lot of people don't want to hear about how to put in a check request, and it hasn't been followed up on in the past. We're working on creating a schedule of where everyone on the team knows how to present this information and we can go in periodically and make sure everyone is on the same basis as our student orgs. I think that is a big problem if people don't know how to go about asking for funding, so why would they. That's something we've been working on, if you have any suggestions I would love to hear them at some point.
- h. Philip Goodrich - Danny and I are meeting with Dr. Bouchard, the incoming Provost on Tuesday the 25th, if you have anything you want to talk about, let us know. We're hoping to have a better relationship with this provost and have frequent meetings and whatnot and hopefully she'll come into an SGA meeting over the summer or next year in person. So just wanted to throw that out there, if you want us to bring up anything shoot us an email or text or whatever, but wanted to let you all know.



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
ZOOM MEETING
Friday, May 14, 2021

- i. Kyle Tanimura - I was thinking, not sure if we already do this, as we were talking about trying to connect to our constituencies, do you think it would be a good idea, maybe on our website, where they have an area where they are able to communicate with us in a way that they can select which Senator they want to communicate with, and then send an email through there. Other than having to find our emails and trying to find who we are, do you think that might be another thing we could incorporate in the website?
 - Avery Davidson - That's a good question, I'm working on updating the website, I think it should be more streamlined on how students can find their senator. Right now, you go to senators and it will be updated in the next few days with everyone's information, but it'll have your name and school representing, and also your email so you can click there and it should open your email automatically, but that's where we are now and we're working on getting that easier to find.
- j. Mo Hijazi - This is a bigger thing, I wanted to work with people in Schmid to connect them to people outside of Schmid, I think all of us as Senators could do that by working together. I used to be part of a club called the 3 to 3 senior legacy program and it kind of, the advisor disappeared, Richard was in it, but it was cool because there was a senior gift, a lot of schools have that but Chapman doesn't, I think it would be cool to have a competition between the different schools to get everyone involved and get people to give a gift and in turn they would get something back from it for graduation. So I think that's something we could look into and bring that back and take it up at the SGA level instead of having it as a 3 to 3 legacy thing, since I don't know what's happening to that club. I know Struppa was involved with that and Vice President Jerry Price was involved in it.
 - Danny Gaitan - That's good to know, maybe something we could potentially talk about in one of our upcoming meetings and bring it back to you for more information.
- k. Kyle Tanimura - If we are affiliated with other clubs and decided to reach out to the Allocations Committee, would it be best if the Senator doesn't represent the club, especially if it's going to be over that thousand dollars, where we do have to speak to the Senate, and if so, would we abstain from voting in those situations as well? Is that correct?
 - Hannah Welsh - You hit the nail on the head, I'm involved in other clubs and last year on Allocations Committee you just abstain from voting, I think it's best if you don't speak for the club just kind of leave



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
ZOOM MEETING
Friday, May 14, 2021

it less biased, but if needed I think you technically can, as long as you abstain from voting and draw that line and set the boundaries there.

- I. Mo Hijazi - Directed towards the Allocations committee, say we're going over that thousand dollar budget, do you have something to help an organization setup the budget they're trying to get, or an example if it's travel related, have certain ways to figure it out? I know there are a lot of estimations that happen with that so it could be over or under, how would they go about that.
 - Hannah Welsh - SO it works on like the reimbursement basis, so we approve a request and then granted they spend a certain amount of money they usually send a receipt, but if it is over a thousand it goes to Senate so you all would be voting. Under a thousand, it would be Allocations who would vote to approve or not approve the request. But if it's over a thousand everybody would be able to give their input in Senate.
 - Coury Hawks - there are rules about exactly what we can fund and how that process looks all in like the allocations, Operating Documents, about what we can fund. For example, transportation is a hard one because we can't actually take gas receipts because we have to go through the government that puts it like per mileage per basically how much money that would be and then we have to calculate to see how much we can fund of it. But all of the rules for applying are in there, and again if it's over a thousand dollars they typically come in, present to Senate, and then everyone gets to vote on whether we're going to fund it or not.

VII. Announcements

a. Vaccine Campaign

- Avery Davidson - The school has mentioned that next year there is going to be some extent of mandatory vaccinations, so I thought it was a really good idea for SGA to kind of take the lead and lead by encouragement, and be an example for vaccinations. So what I'm going to do is a social media campaign that talks about and features senators and Exec Members talking about why they got vaccinated and why it's important for others to get vaccinated, and really just set the tone for the year. Like I mentioned before, we would ideally get that out the first week of June. So as soon as you could do that in the email I kind of broke down the option to either send in a quick video or a photo of



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA
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you with your vaccine card. All the information is in that email, I appreciate your involvement in that and thank you.

- Philip Goodrich - For a deadline, could we say between May 24th and 26th as a deadline so you have that week before June, because I know we're wanting to have it started on. Something by that time period.

b. Philip Goodrich: Good luck on finals, wish you all the best!

VIII. Adjournment

a. Motion: Rachel Berns

b. 2nd: Sarah Band

- Unanimous/ Adjournment @ 2:35 pm PST.