



CHAPMAN UNIVERSITY
SENATE MEETING AGENDA

Friday, October 29, 2021

I. Call to Order

a. Roll Call

- i. Absent: Danny Gaitan, Daniella Benabou

b. Approval of Minutes

- i. Motion: Kyle Tanimura
 1. Second: Victoria Mas
 - a. Unanimous

c. Approval of Agenda

- i. Motion: Hannah Welsh
 1. Second: Victoria Mas
 - a. Unanimous

d. Welcome Guests

II. Public Forum

- a. None

III. Old Business

- a. None

IV. Committee Reports

a. Allocations

- i. Hannah Welsh: No Graduate Entrance Exams to review, has 7 requests that were approved, tabled one request, have one recommendation today.

b. University & Academic Affairs

- i. Sarah Band: Date change for Cocoa and Conversations, 11/22-11/23, working on the survey, Google Form is posted to Facebook.

c. Diversity Affairs



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- i. Victoria Mas: Transformative Justice Workshop is still in conversation, November infographic has been sent to PR which covers classes recommended by the Committee that focus on DEI.

d. Community Outreach

- i. Brady Francisco: Treats in the Streets was successful, Young Congressional Leaders Event is Saturday 11/13 and they're looking for 1-2 Chapman panelists to be there, who are Orange County local, reach out if you're interested.

e. Executive Council

- i. Philip Goodrich: Met with Center for Undergraduate Excellence and the Vice Provost Office for Undergrad Education, looking for ways to streamline Conference funding and the application process.

V. New Business

a. Latinx Club Wearable Merch Funding

- i. Hannah Welsh: Request for \$1,106.33 from Latinx Club for purchasing shirts, we've made the recommendation to fund this request in full.
- ii. Latinx Representative: Explained breakdown of costs and fees. Requesting funding so their budget can still be used for programming and not solely used for shirts. Shirts would be worn by members and other supporters of the community.
 - 1. Motion: Rachel Berns
 - a. Second: Victoria Mas
 - i. Unanimous

b. Finance Overview

- i. Coury Hawks: Presented on SGA finance processes.
 - 1. Sarah Band: Does anything for Committees come out of the Senate line?
 - a. Coury Hawks: Yes.
 - 2. Kyle Tanimura: How does the reimbursement process work?



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- a. Coury Hawks: Typically through check request when the funding request is submitted. Orgs that want to be paid up front should reach out to me directly so that the Purchasing Card can be used.
 - i. Kyle Tanimura: Should those orgs still fill out the funding request or just reach out to you?
 1. Coury Hawks: They should fill out the funding request so Allocations or Senate can vote on it.
3. Victoria Mas: Should we be involved if an organization we are a part of submits requests?
 - a. Coury Hawks: Yes, be involved and educate them. Voting would be the only point where you should abstain.

VI. Open Forum

- a. Cristina Molina: The C.A.R.E.S. Program was triggering to students and maybe should be contained to only one part of the campus.
 - i. Brady Francisco: Having this project around campus exemplifies the severity of the issue.
 1. Cristina Molina: I would argue this is for the survivors and we need to think of them first, and how it can trigger them.
 - ii. Rachel Berns: Many survivors may not be making shirts, we need to consider them as well.
 1. Speaker: I second that, and if people didn't know it was happening they could have been triggered.
 - iii. Sarah Band: A good solution is emailing Dani Smith, who is in charge of the event, and this is her job. Having more PR for the event sounds like a solution.
 - iv. Adi Takei: Are the shirts bought specifically for this? What do they do with them after?
 1. Sarah Band: They are stored and reused every year.
 - v. Tiffany Le: More PR is needed for people visiting as well so they know it's happening.



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- vi. Adi Takei: For triggering, maybe SPCS could be talked to.
 - vii. Philip Goodrich: Go speak to Dani Smith, she is in AF 303, she is the person to talk to and is looking to always support students.
- b. Brady Francisco: What is the banner in front of Memorial?
- i. Philip Goodrich: Been told from Dean Price that it's about a contracting dispute with a sub contractor that Chapman is using.
- c. Sarah Band: Lawrence Ross speaker is today, PR really did not happen with Panhellenic and IFC until this week.
- i. Elyse Crimmins: Allocations knew it wasn't a perfect situation with PR, but didn't want to deny this kind of event since a lot of good is going to come from it.
 - 1. Talia Israel: We talked about it in Allocations, recommended funding, but talked about changing Bylaws or being more careful in what we agree with our partnerships and communicating well in advance of what needs to happen?
 - ii. Cristina Molina: What is the GPA reduction?
 - 1. Elyse Crimmins: Every sorority will have their cumulative GPA docked if their members do not attend.
 - iii. Hannah Welsh: I agree with everything that's been said, we need to discuss Bylaws changes or somehow working in advertising plans with events moving forward. And that the request needs to be approved at least 3 weeks in advance.
- d. Victoria Mas: For the Graduate Exam Funding Request, what is the GPA or good standing requirement?
- i. Coury Hawks: The student must be in good standing with the university, meaning no academic violations or disciplinary actions against them.
 - ii. Jonathan Vergonio: What email should students look for after finishing the request?
 - 1. Coury Hawks: Emails being sent by the finance team, should be received no later than Tuesday.



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- e. Adi Takei: Working with SPCS, could money from SGA go to get maybe more resources / therapists for them or working with an outside center?
 - i. Coury Hawks: This is a conversation with the Department and the school, we can't be involved first. We need more info about the Department itself.
 - ii. Philip Goodrich: SPCS is aware that they're short staffed, we should consider how we can complement the efforts of the department while simultaneously advocating for changes within. You should contact Dr. Kami.

- f. Talia Israel: Incident involving PSafe and a student where they were possibly mistreated. What should happen in those uncomfortable situations?
 - i. Kyle Tanimura: Maybe this can be included in Sarah's email to PSafe from UAA?
 - 1. Victoria Mas: We should be aware of how PSafe handles POC on our campus too/
 - ii. Cristina Molina: Maybe a survey can be sent to students about PSafe and their services. Also speak to your constituents about it.
 - iii. Rachel Berns: Can students submit an incident of misconduct request?
 - 1. Talia Israel: We went to Dean Price, there should be a different process.
 - a. Mo Hijazi: The What's the Issue form could be utilized?
 - 2. Sarah Band: Assistants to Dean Price could also be contacted, questions can be included in Cocoa and Conversations about safety.
 - iv. Speaker: SCIT form could be used, there are some other things.
 - 1. Philp Goodrich: Violations of policy and staff/faculty issues should be reported to HR or Dean of Students. Employee Conduct should be HR.
 - v. Rachel Berns: There's a form on PSafe's website to submit complaints.
 - 1. Cristina Molina: I've sent a letter to the Chief, there wasn't much follow up or done.
 - a. Talia Israel: We considered submitting that form but didn't.



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- vi. Kayla Wiechert: Go directly to HR if you have concerns with any faculty or staff, regardless of PSafe or not. It is a confidential process due to legality, so you will not get a follow up, but you should trust in the University's processes.
- vii. Sarah Band: There's normally a General Safety Committee that meets, but they aren't due to COVID, which shouldn't be an issue anymore. Looking into it to see if I can join the committee.

VII. Announcements

- a. Kyle Tanimura: Next week is the last week for Trailblazer tabling, join on Tuesday from 2-4pm, would appreciate the support. Also an event for connecting with alumni who work within the sports and entertainment industry.
- b. Coury Hawks: An email was sent to people who need to change their addresses in my.chapman to receive their fellowships.
- c. Tiffany Le: Homecoming is next week, on Friday at 5pm Swanson is having a ribbon cutting ceremony, stop by for free food and giveaways.
- d. Hannah Welsh: Tuesday at 6:30 you can learn about Chapman grad programs.
- e. Philip Goodrich: Saturday tailgate would love SGA representation, and at the game at 7pm.

VIII. Adjournment

- a. Motion: Rachel Berns
 - i. Second: Victoria Mas
 - 1. Unanimous | Adjournment: 2:02pm PST.